



WINTER 2022 GLOBAL BROCHURE:

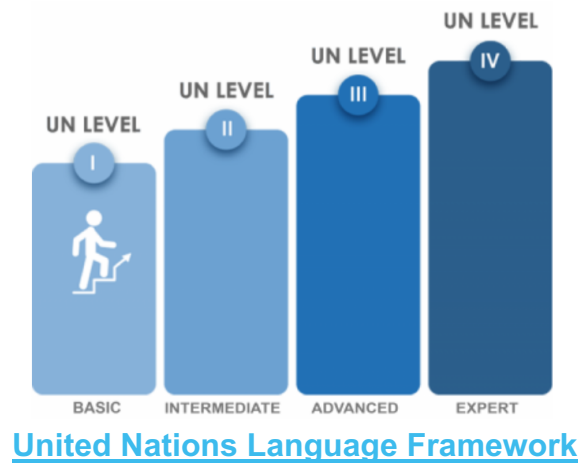
ONLINE OFFERINGS FOR GLOBAL PARTICIPANTS

Language and Communications Training Unit (LCTU)

As always, our main goal is to continue to offer a high-quality programme, targeted to the needs of our clients, and adapted to current circumstances. Courses will be held using our improved learning platform, CDOTS Campus, as well as the most advanced tools and techniques to enhance our participants' learning experience.



[ARABIC](#)
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QUESTIONS ABOUT DATES, ELIGIBILITY, OR OTHER ITEMS?

Visit [our website](#)

Information for all learning managers for language learning licenses is available [here](#).



QUESTIONS ABOUT REGISTRATION?

See the [registration instructions](#) and, if needed, contact our team using our Registration Assistance Form.

LANGUAGE LEARNING MODALITIES

Group live sessions

Students participate in real time in online or in-person discussions guided by a teacher. The sessions are focused on vocabulary, grammar, language revision, etc. Students get immediate feedback and answers to their questions.

Group interactive activities

Group exercises hosted on our learning platform that are guided/moderated by a teacher and do not happen in real time. Some examples are forum discussions or collaborative text drafting.

Individual learning activities

These individual exercises largely hosted in our learning platform do not happen in real time. They mainly help retention or offer learning strategies. Most of them are self-correcting.

Self-study

Learners can complete the course on their own time and schedule. There is no teacher and assignments do not have start or due dates.

ARABIC

Please visit <https://hr.un.org/page/placement-test> for PLACEMENT TEST INFORMATION

UN LEVEL	LMS CODE	COURSE TITLE	LEARNING MODALITIES (see Glossary in page 2)	DAY(S) AND TIME (NEW YORK TIME)	START AND END DATE	NUMBER OF WEEKS	LAST DATE TO ENROLL	PREREQUISITES	DESCRIPTION
I	6290-11	Introduction to Arabic Language (Global)	Group Live Sessions: Online. Group Interactive Activities. Individual Learning Activities.	Tuesdays 8:30 am - 10:00 am	11 Jan - 15 Mar	10	8-Dec	None	15 hours. The course gives a general overview of Modern Standard Arabic and introduces the Arabic alphabet along with some common expressions in Arabic.
I	6289-4	Arabic Pronunciation and Conversation 3	Group Live Sessions: Online. Group Interactive Activities. Individual Learning Activities.	Wednesdays 12:00 pm - 1:30 pm	12 Jan - 16 Mar	10	8-Dec	Arabic 4 - UN I, or 135 hours of formal Arabic instruction	15 hours. This specialized course helps participants improve their pronunciation and speaking fluency in Modern Standard Arabic. It focuses mainly on conversational skills as well as pronunciation rules of Arabic.
II	6286-3	UN Stories in Arabic	Group Live Sessions: Online. Group Interactive Activities. Individual Learning Activities.	Wednesdays 5:30 pm - 7:00 pm	19 Jan - 9 Mar	8	8-Dec	Arabic 5 - UN I, or 165 hours of Arabic formal instruction	12 hours. This specialized course focuses on enhancing the participants' reading and writing skills while being engaged in stories related to the UN humanitarian work.
III	6284-3	Sustainable Development Conversations in Arabic	Group Live Sessions: Online. Group Interactive Activities. Individual Learning Activities.	Wednesdays 1:30 pm - 3:00 pm	19 Jan - 9 Mar	8	8-Dec	Arabic 5 - UN II, or 315 hours of Arabic formal instruction	12 hours. This specialized course mainly focuses on enhancing the participants' speaking and listening skills while being engaged in content on sustainable development.
IV	6285-6	Hewar Al Omam	Group Live Sessions: Online. Group Interactive Activities. Individual Learning Activities.	Mondays 5:30 pm - 7:00 pm	17 Jan - 7 Mar	8	8-Dec	Arabic 5 - UN II, or 315 hours of Arabic formal instruction	12 hours. This specialized course is designed for advanced learners of Arabic who prefer a flexible and open curriculum that is tailored to their specific needs.

CHINESE

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UN I	6265-8	Basic Chinese Reading and Writing	Group live sessions: Online. Group interactive activities. Individual learning activities.	Mondays 8:00 am - 9:00 am	14 Feb - 18 Mar	5	31-Jan	None	8 hours. This course builds and reinforces reading and writing skills with a focus on the analysis of Chinese characters, as well as analyzing and forming compound words and simple sentences.
UN I - UN II	6648-3	Chinese Listening Skills	Group live sessions: Online. Group interactive activities. Individual learning activities.	Thursdays 8:00 am - 9:00 am on 13 Jan, 27 Jan, 10 Feb, 24 Feb, 10 Mar	10 Jan - 18 Mar	10	8-Dec	30 hours of formal Chinese instruction, or placement test results.	15 hours. This course introduces strategies of building Chinese listening skills and enhances these skills through Chinese audios and videos, as well as exercises and tasks based on these learning materials.
UN I - UN III	6770-2	Chinese Pronunciation Skills	Group live sessions: Online. Group interactive activities. Individual learning activities.	Fridays 8:30 am - 9:30 am	10 Jan - 18 Mar	10	8-Dec	None	20 hours. This course builds and enhances Chinese pronunciation at word and sentence levels, improves Chinese intonation at and beyond sentence levels, as well as introducing strategies to practice pronunciation.
UN I	6251-8	Basic Chinese Conversation	Group live sessions: Online. Group interactive activities. Individual learning activities.	Tuesdays 8:00 am - 9:00 am	10 Jan - 18 Mar	10	8-Dec	30 hours of formal Chinese instruction, or placement test results.	15 hours. This course builds and improves basic Chinese conversation skills through discussions about daily life and work, utilizing various types of learning materials and exercises.
UN I - UN II	6252-9	Intermediate Chinese Conversation	Group live sessions: Online. Group interactive activities. Individual learning activities.	Fridays 8:00 am - 9:00 am	10 Jan - 18 Mar	10	8-Dec	150 hours of formal Chinese instruction, or placement test results.	15 hours. This course reinforces, improves and further builds Chinese conversation skills through discussing topics in more formal contexts, utilizing various types of learning materials and exercises.
UN I - UN II	6266-6	Intermediate Chinese Reading and Writing	Group live sessions: Online. Group interactive activities. Individual learning activities.	Wednesdays 8:00-9:00 am	10 Jan - 18 Mar	10	8-Dec	150 hours of formal Chinese instruction, or placement test results.	20 hours. This course reinforces Chinese reading and writing skills by recycling learned words and expressions in meaningful contexts while utilizing diverse types of reading materials and various types of writing tasks.

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UN II - UN III	6769-2	Explore UN SDGs in Chinese	Group live sessions: Online. Group interactive activities. Individual learning activities.	Fridays 8:00-9:00am	10 Jan - 18 Mar	10	8-Dec	300 hours of formal Chinese instruction, or placement test results.	20 hours. This course explores UN Sustainable Development Goals through learning authentic listening and reading materials, completing reading and writing tasks based on these materials, and practicing using the key words and grammatical constructions.

ENGLISH

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UN I	LMS-6262-6	Introduction to Listening in English Online	Group live sessions: Online. Individual Learning Activities.	Tuesdays - Thursdays 1:00 pm - 2:00 pm	25 Jan - 3 Mar	6	14-Jan	Recommended for learners with 50-100 hours of study experience.	12-hour course focusing on beginning strategies for listening. Learners will improve listening skills through interactive online class sessions and homework.
UN I	LMS-6267-6	Introduction to English Pronunciation Online	Group live sessions: Online. Individual Learning Activities.	Tuesdays - Thursday 2:30 pm - 3:30 pm	25 Jan - 3 Mar	6	14-Jan	Recommended for learners with 50-100 hours of study experience.	12-hour course focusing on accurate pronunciation of vowels and consonants. Learners will improve pronunciation skills through interactive class sessions, activities and homework.
UN I	LMS-6263-5	Introduction to Writing in English Online	Group live sessions: Online. Individual Learning Activities.	Fridays 12:00 pm - 1:30 pm	21 Jan -11 Mar	8	14-Jan	Recommended for learners with 50-150 hours of study experience.	12-hour course focusing on foundational writing skills for personal and professional writing. Learners will improve their writing skills through interactive live sessions and homework.
UN II	LMS-6269-7	Intermediate Conversation in English Online	Group live sessions: Online. Individual Learning Activities.	Tuesdays 1:30 pm - 3:00 pm	18 Jan - 8 Mar	8	14-Jan	Recommended for learners with 150-250 hours of study experience.	12-hour course focusing on developing vocabulary and speaking strategies to discuss to build conversational skills on a range of topics in the personal, professional and public domains.
UN II	LMS-6268-6	Intermediate Vocabulary in English Online	Group live sessions: Online. Individual Learning Activities.	Thursdays 12:00 pm - 1:30 pm	20 Jan - 10 Mar	8	14-Jan	Recommended for learners with 150-250 hours of study experience.	12-hour course focusing on building high frequency vocabulary. Learners will practice new words and continue to develop overall English proficiency.
UN II	LMS-6752-2	Intermediate Pronunciation in English Online	Group live sessions: Online. Individual Learning Activities.	Mondays - Wednesdays 4:00 pm - 5:00 pm	24 Jan - 2 Mar	6	14-Jan	Recommended for learners with 150-250 hours of study experience.	12-hour course focusing on linking, endings and reductions. Learners will improve pronunciation skills through interactive class sessions, activities and homework.
UN II	LMS-6689-3	Intermediate Writing in English Online	Group live sessions: Online. Individual Learning Activities.	Wednesdays 9:00 am - 10:30 am	26 Jan - 16 Mar	8	14-Jan	Recommended for learners with 150-250 hours of study experience.	12-hour course focusing on organizational skills for writing effective paragraphs, short opinion essays and routine e-mails.

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UN III	LMS-6759-2	Advanced Vocabulary in English Online	Group live sessions: Online. Individual Learning Activities.	Tuesdays 9:00 am - 10:30 am	25 Jan -15 Mar	8	14-Jan	Recommended for learners with 250+ hours of study experience.	12-hour course focusing on using formal vocabulary to discuss your professional life, global society and the work of the UN. Learners will practice new words through interactive online sessions, activities and homework.
UN III	LMS-6760-2	Advanced Conversation in English Online	Group live sessions: Online. Individual Learning Activities.	Fridays 9:00 am - 10:30 am	28 Jan - 18 Mar	8	14-Jan	Recommended for learners with 250+ hours of study experience.	12-hour course focusing on advanced speaking strategies to discuss professional life, global society and the work of the UN. Learners will be offered many opportunities to build their speaking skills through interactive online sessions, activities and homework.
UN III	LMS-6779-2	Advanced Pronunciation in English Online	Group live sessions: Online. Individual Learning Activities.	Wednesdays 12:00 pm - 1:30 pm	26 Jan - 16 Mar	8	14-Jan	Recommended for learners with 250+ hours of study experience.	12-hour course focusing on improving pronunciation skills in English through synchronous, interactive activities and homework.
UN III	LMS-3197-9	Correspondence Writing in English Online	Group live sessions: Online. Individual Learning Activities.	Thursdays 1:30 pm - 3:00 pm	27 Jan - 18 Mar	8	14-Jan	Recommended for learners with 250+ hours of study experience.	12-hour course focusing on improving work-related correspondence writing skills (letters, memos, e-mail). Learners will develop their skills through interactive online sessions, activities and homework.
UN II	LMS-6758-2	Intensive Summary Writing in English Online	Group live sessions: Online. Individual Learning Activities.	Tuesdays 1:00 pm - 3:00 pm	1 Feb - 22 Feb	4	14-Jan	Recommended for learners with 250+ hours of study experience.	12-hour course focusing on strategies for summarizing, paraphrasing and quoting. Learners will build their skills through interactive online sessions, activities and homework.
UN III	LMS-1967-7	Minutes Writing Online	Group live sessions: Online. Individual Learning Activities.	Wednesdays 1:00 - 3:00	2 Feb - 23 Feb	4	14-Jan	Recommended for learners with 250+ hours of study experience.	12-hour course focusing on strategies and techniques for taking effective minutes for a variety of UN meeting types. Learners will practice note-taking, summarizing and identifying key information through interactive online sessions and homework.
UN II	LMS-2278-14	Presentation Skills in English Online	Group live sessions: Online. Individual Learning Activities.	Wednesdays 12:00 pm - 1:30 pm	26 Jan -16 Mar	8	14-Jan	Recommended for learners with 150-250 hours of study experience.	12-hour course focusing on presentation skills for professional contexts. Learners will make presentations and give peer feedback in interactive online sessions.
UN II	LMS-2744-7	Communication Strategies I	Group live sessions: Online. Individual Learning Activities.	Tuesdays 9:00 am - 10:30 am	25 Jan -15 Mar	8	14-Jan	Recommended for learners with 150-250 hours of study experience.	12-hour course focusing on communicating confidently in meetings, navigating and understanding the nuances of formal language and using diplomatic language effectively and professionally. Learners will develop skills through interactive online sessions, activities and homework.
UN II	LMS-2677-10	Exploring the United Nations Online	Group live sessions: Online. Individual Learning Activities.	Thursdays 1:00 pm - 2:30 pm	27 Jan - 18 Mar	8	14-Jan	Recommended for learners with 150-250 hours of study experience.	12-hour course focusing on discussing the work of the United Nations while learning new words and developing reading and listening skills.
UN II	LMS-6912-1	Intermediate Grammar Topics: Verb Tenses	Group Live Session	Wednesday 19 Jan 8:00 am - 9:30 am	19-Jan	1	14-Jan	Recommended for learners with 150-250 hours of study experience.	1.5 hour webinar focusing on form and uses of simple, progressive and perfect verb tenses. Complete a short pre and post quiz.
UN II	LMS-6913-1	Intermediate Grammar Topics: Questions	Group Live Session	Wednesday 26 Jan 8:00 am - 9:30 am	26-Jan	1	21-Jan	Recommended for learners with 150-250 hours of study experience.	1.5 hour webinar focusing on reviewing different types of question formation in English, including negative and tag questions. Complete a short pre and post quiz.
UN II	LMS-6914-1	Intermediate Grammar Topics: Nouns	Group Live Session	Wednesday 2 Feb 8:00 am - 9:30 am	2-Feb	1	28-Jan	Recommended for learners with 150-250 hours of study experience.	1.5 hour webinar focusing on using nouns effectively in English. Complete a short pre and post quiz.
UN II	LMS-6915-1	Intermediate Grammar Topics: Subordinate Clauses	Group Live Session	Wednesday 9 Feb 8:00 am - 9:30 am	9-Feb	1	4-Feb	Recommended for learners with 150-250 hours of study experience.	1.5 hour webinar focusing on the uses of Subordinate Clauses in UN writing. Complete a short pre and post quiz.
UN II	LMS-6916-1	Intermediate Grammar Topics: Adjectives	Group Live Session	Wednesday 16 Feb 8:00 am - 9:30 am	16-Feb	1	11-Feb	Recommended for learners with 150-250 hours of study experience.	1.5 hour webinar focusing on using adjectives effectively in English. Complete a short pre and post quiz.

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UN III	LMS-6917-1	Advanced Grammar Topics: Inversion and Fronting	Group Live Session	Wednesday 23 Feb 8:00 am - 9:30 am	23-Feb	1	18-Feb	Recommended for learners with 250+ hours of study experience.	1.5 hour webinar focusing on emphasizing meaning through inversion and fronting. Complete a short pre and post quiz.
UN III	LMS-6919-1	Advanced Grammar Topics: Phrasal Verbs	Group Live Session	Wednesday 2 Mar 8:00 am - 9:30 am	2-Mar	1	25-Feb	Recommended for learners with 250+ hours of study experience.	1.5 hour webinar focusing on various uses of common phrasal verbs. Complete a short pre and post quiz.
UN III	LMS-6920-1	Advanced Grammar Topics: Gerunds and Infinitives	Group Live Session	Wednesday 9 Mar 8:00 am - 9:30 am	9-Mar	1	4-Mar	Recommended for learners with 250+ hours of study experience.	1.5 hour webinar focusing on using gerunds and infinitives. Complete a short pre and post quiz.
UN III	LMS-6921-1	Advanced Grammar Topics: Connectors	Group Live Session	Wednesday 16 Mar 8:00 am - 9:30 am	16-Mar	1	11-Mar	Recommended for learners with 250+ hours of study experience.	1.5 hour webinar focusing on connecting writing using a variety of transitional devices. Complete a short pre and post quiz.
UN III	LMS-6922-1	Advanced Grammar Topics: The Subjunctive	Group Live Session	Wednesday 23 Mar 8:00 am - 9:30 am	23-Mar	1	18-Mar	Recommended for learners with 250+ hours of study experience.	1.5 hour webinar focusing on making writing more formal through the use of the Subjunctive Mood. Complete a short pre and post quiz.
UN II	LMS-6168-13	Email Etiquette	Group Live Session	Tuesday 15 Feb 1:00 pm - 3:00 pm	15-Feb	1	8-Feb	Recommended for learners with 150-250 hours of study experience.	2-hour webinar focusing on reviewing best practices for emailing in the UN context.
UN III	LMS-2662-37	Writing for iSeek in English	Group Live Session	Wednesday 2 Mar 9:00 am - 11:00 am	2-Mar	1	25-Feb	Recommended for learners with 250+ hours of study experience.	2-hour webinar focusing on writing and publishing an article or story on iSeek.
UN III	LMS-1845-29	Summary Writing in English Online	Group Live Session	Thursday 24 Feb 12:00 pm - 2:00 pm	24-Feb	1	10-Feb	Recommended for learners with 250+ hours of study experience.	2-hour webinar focusing on reviewing and practicing techniques for composing summaries of longer texts.
UN III	LMS-6753-2	Techniques for Concise Writing	Group Live Session	Friday 18 Feb 9:00 am - 10:00 am	18-Feb	1	11-Feb	Recommended for learners with 250+ hours of study experience.	1-hour webinar focusing on different strategies and techniques for writing concisely at the United Nations.
UN III	LMS-6662-3	Techniques for Clear Writing	Group Live Session	Friday 4 Mar 9:00 am - 10:00 am	4-Mar	1	25-Feb	Recommended for learners with 250+ hours of study experience.	1-hour webinar focusing on different strategies and techniques for writing clearly at the United Nations.
UN III	LMS-6660-4	Social Media at the United Nations	Group Live Session	Thursday 3 Feb 9:00 am - 11:00 am	3-Feb	1	29-Jan	Recommended for learners with 250+ hours of study experience.	2-hour webinar focusing on how the UN uses social media, as well as best practices and guidelines for staff members.
UN III	LMS-6924-1	Strategic Communication	Group Live Session	Thursday 17 Feb 9:00 am - 11:00 am	17-Feb	1	10-Feb	Recommended for learners with 250+ hours of study experience.	2-hour webinar focusing on the fundamentals of effective strategic communication for the United Nations context.
UN III	LMS-6925-1	Cross-Cultural Communication	Group Live Session	Thursday 3 Mar 9:00 am - 11:00am	3-Mar	1	24-Feb	Recommended for learners with 250+ hours of study experience.	2-hour webinar focusing on strategies for effective cross-cultural communication.
UN II	LMS-6394-10	Gender-Inclusive Language Guidelines for English	Group Live Session	Thursday 17 Mar 9:00am - 11:00 am	17-Mar	1	11-Mar	Recommended for learners with 150-250 hours of study experience.	2-hour webinar focusing on strategies to ensure your English language use is Gender-Inclusive.

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UN II	LMS-5770-16	Using Gender Inclusive Language in English	Group Live Session: Online. Individual Learning Activities.		8 Nov - 28 Feb	3	16-Dec	Recommended: LMS 6394	4-hour blended course with an online forum and one optional live session. Learn and apply the UN Guidelines for using gender-inclusive language in English. Draft and receive feedback on a document.
UN II	LMS-6756-3	Exploring the United Nations	Self-study		8 Nov - 28 Feb		28-Feb	Recommended for learners with 150-250 hours of study experience.	12-hour self-paced course. Learn about the history and work of the United Nations by completing self-paced lessons. To get access to the course materials go to "My learning", click either on the launch button or on the course title to view "Notes and Attachments", after registering on Inspira (internal learners) or elearning (external learners).
UN III	LMS-6755-3	Foundations of Writing for the United Nations	Self-study		8 Nov - 28 Feb		28-Feb	Recommended for learners with 250+ hours of study experience.	4-hour self-paced course. Learn the foundations for writing effectively at the United Nations. To get access to the course materials go to "My learning", click either on the launch button or on the course title to view "Notes and Attachments", after registering on Inspira (internal learners) or elearning (external learners).

FRENCH

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UN I	3058-14	First Contact	Self-study		08 Nov - 28 Feb		28-Feb	None	4-hour self-study course. Learn French basics and develop listening skills. To get access to the course materials go to "My learning", click either on the launch button or on the course title to view "Notes and Attachments", after registering on Inspira (internal learners) or elearning (external learners).
UN I	2683-20	Introducing oneself in French - Speaking	Group interactive activities. Individual learning activities.		10 Jan - 18 Feb	6	8-Dec	None	10 hours. Participants will be introduced to or will review the basics of speaking to give information about their personal and professional lives. They will need to complete short weekly assignments and submit an oral task at the end of the course.
UN I	2682-20	Introducing oneself in French - Writing	Group interactive activities. Individual learning activities.		10 Jan - 18 Feb	6	8-Dec	None	10 hours. Participants will be introduced to or will review the basics of writing to give information about their personal and professional lives. They will need to complete short weekly assignments and submit a written task at the end of the course.
UN III	3404-12	S'informer sur l'humanitaire	Group interactive activities. Individual learning activities.		10 Jan - 18 Feb	6	8-Dec	French 4 UN II, or 300 hours of formal French instruction, or placement test results "S'informer sur l'humanitaire" is mandatory.	15 hours. Participants will be introduced to language related to various humanitarian topics such as conflicts, refugees and asylum seekers, food security etc. and asked to voice their opinions on the issues debated.

RUSSIAN

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UN II	6282-3	Intermediate Russian Conversation	Group live sessions: Online	Mondays 12:00 pm - 1:30 pm	10 Jan- 18 Mar	10	8-Dec	Russian 8 - UN I, or 240 hours of formal Russian instruction, or placement test results "Intermediate Russian Conversation"	15 hours. This course develops students' Russian conversation skills at the intermediate level.
UN III	6671-2	UN Sustainable Development Goals in Russian: Climate Action	Group live sessions: Online	Mondays 12:00 pm - 1:00 pm	10 Jan- 14 Feb	6	8-Dec	For advanced speakers of Russian	6 hours. This course focuses on developing vocabulary, speaking, listening, reading and writing skills to enable students to discuss the UN Sustainable Goals in Russian.
UN III	6399-2	UN Sustainable Development Goals in Russian: Health and Well- Being	Group live sessions: Online	Wednesdays 12:00 pm - 1:00 pm	12 Jan - 16 Feb	6	8-Dec	For advanced speakers of Russian	6 hours. This course focuses on developing vocabulary, speaking, listening, reading and writing skills to enable students to discuss the UN Sustainable Goals in Russian.

SPANISH

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UN I	LMS-6215-9	First Contact with Spanish	Self-study		8 Nov-28 Feb		28-Feb	None	<p>2-hour self-study course. Identify oral and written Spanish texts, recognize and pronounce Spanish words and build sentences in formal and informal situations at beginners level in basic topics.</p> <p>To get access to the course materials go to “My learning”, click either on the launch button or on the course title to view “Notes and Attachments”, after registering on Inspira (internal learners) or elearning (external learners).</p>
UN II	LMS-3374-12	Cómo usar el español de forma inclusiva en cuanto al género	Self-study (4h) + 1h-synchronous session on Friday 4 Mar 1:15pm-2:15pm		7 Feb-4 Mar		31-Jan	Spanish 2 UN II (approx. 210 classroom hours)	<p>5 hour self-study course. The course focuses on gender-inclusive communication. Students will learn how to apply a diverse range of strategies in Spanish to ensure their communications are inclusive and non-discriminatory.</p>
UN II	LMS-3035-12	Cómo poner acentos en español	Self-study		8 Nov-28 Feb		28-Feb	Spanish 1 UN II (approx. 180 classroom hours).	<p>3-hour self-study course. Learn how to use Spanish accents.</p> <p>To get access to the course materials go to “My learning”, click either on the launch button or on the course title to view “Notes and Attachments”, after registering on Inspira (internal learners) or elearning (external learners).</p>

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UN II	LMS-3036-11	Introducción a la terminología económica	Self-study		8 Nov-28 Feb		28-Feb	Spanish 1 UN II (approx. 180 classroom hours).	1-hour self-study course. Learn to use the correct and most appropriate terms when talking about Economics. To get access to the course materials go to "My learning", click either on the launch button or on the course title to view "Notes and Attachments", after registering on Inspira (internal learners) or elearning (external learners).
UN II	LMS-3034-12	Cómo usar el gerundio en español	Self-study		8 Nov-28 Feb		28-Feb	Spanish 1 UN II (approx. 180 classroom hours).	2-hour self-study course. Learn how to use the -ing form in Spanish: 3 clear rules. To get access to the course materials go to "My learning", click either on the launch button or on the course title to view "Notes and Attachments", after registering on Inspira (internal learners) or elearning (external learners).
UN II	LMS-2670-9	Hablemos de desarrollo sostenible. Avanzado	Group live sessions: Online. Individual learning activities.	Fridays 12pm-1:30pm	14 Jan-18 Mar	10	7-Jan	Spanish 2 UN II (approx. 210 classroom hours)	15 hours. The course focuses on developing fluency and expanding vocabulary related to SDGs matters. Students will engage in discussions on trending topics, current affairs and international news as they are broadcasted or published in the media.
UN III	LMS-2478-7	Redacción eficaz: Creación de textos-GLOBAL	Group live sessions: Online. Group interactive activities. Individual learning activities.	Fridays 8:30am-9:30am	7 Feb-18 Mar	6	31-Jan	Advanced speakers of Spanish (UN III) and "Expert, native or near native speakers of Spanish (UN IV).	18 hours. The course focuses on efficient text creation in the work place. Students will get familiar with useful strategies and resources to improve their writing skills.