Information circular\*

 To: Members of the staff

 From: The Assistant Secretary-General for Human Resources

 Subject: Designation of duty stations for purposes of rest and recuperation

1. In accordance with administrative instruction [ST/AI/2018/10](https://undocs.org/en/ST/AI/2018/10) and [ST/AI/2018/10/Corr.1](https://undocs.org/en/ST/AI/2018/10/Corr.1), on rest and recuperation, and following inter-agency consultations, the Office of Human Resources approves the Secretariat duty stations that qualify for rest and recuperation, the frequencies thereof and the designation of rest and recuperation destinations. The annex to the present circular contains the list of duty stations approved for rest and recuperation purposes effective 1 January 2020.

2. In duty stations where the frequency of rest and recuperation has been reduced, the new cycle takes effect immediately. In duty stations where the frequency of rest and recuperation has been lengthened (from 4 to 6 weeks, from 6 to 8 weeks or from 8 to 12 weeks) or discontinued, staff members or eligible individuals who had already started accruing qualifying service prior to 1 January 2020 may avail themselves of rest and recuperation after completing the period of qualifying service previously in effect. Upon the return of the staff member or other eligible individuals to the duty station, the new frequency shall apply.

3. Should security or severe hardship conditions improve or deteriorate at specific duty stations during the course of the year, the duration of the period of qualifying service (frequency) may be adjusted by the Office of Human Resources following inter-agency consultations. Similarly, significant changes in a duty station environment may result in the approval or discontinuation of rest and recuperation.

4. Qualifying service should not be suspended in accordance with section 3.6 of [ST/AI/2018/10](https://undocs.org/en/ST/AI/2018/10) and [ST/AI/2018/10/Corr.1](https://undocs.org/en/ST/AI/2018/10/Corr.1) for staff members travelling on official business from duty stations approved for rest and recuperation to locations not classified as hardship locations and not designated as qualifying for rest and recuperation but situated within areas for which restrictions on the presence of eligible family members have been introduced by the Department of Safety and Security or which have been approved for danger pay.[[1]](#footnote-1)

Annex

 Consolidated list of duty stations approved by the Office of Human Resources for rest and recuperation purposes (effective as from 1 January 2020)\*

 \* Reflecting duty stations with a presence of United Nations Secretariat staff members. Specialized agencies, funds and programmes issue organization-specific lists.

| *Duty station* | *Frequency* | *Rest and recuperation destination* |
| --- | --- | --- |
|  |  |  |
| **Afghanistan** |  |  |
| Entire country | 6 weeks | Dubai |
| **Algeria** |  |  |
| Tindouf | 8 weeks | Algiers |
| **Bangladesh** |  |  |
| Cox’s Bazar | 8 weeks | Bangkok |
| **Burkina Faso** |  |  |
| Kaya, Ouahigouya | 8 weeks | Accra |
| **Burundi** |  |  |
| Bujumbura | 8 weeks | Nairobi |
| **Cameroon** |  |  |
| Bamenda, Buea, Maroua | 6 weeks | Yaoundé |
| **Central African Republic** |  |  |
| Entire country | 6 weeks | Yaoundé |
| **Chad** |  |  |
| Baga Sola | 6 weeks | Addis Ababa |
| Abéché, Goré, N’Djamena | 8 weeks | Addis Ababa |
| **Colombia** |  |  |
| Anorí, Charras, Dabeiba, Gaitainia, Icononzo, Ituango, Las Colinas, Mesetas, Miravalle, Puerto Asís, Quibdó, Remedios, San Vicente del Caguán, Santander de Quilichao, Tibú, Vista Hermosa | 8 weeks | Bogota |
| **Democratic People’s Republic of Korea** |  |  |
| Pyongyang | 8 weeks | Beijing |
| **Democratic Republic of the Congo** |  |  |
| Beni, Butembo | 6 weeks | Entebbe |
| Bukavu, Bunia, Dungu, Goma, Kalemie, Kananga, Kindu, Mitwaba, Tshikapa, Uvira | 8 weeks | Entebbe |
| Lubumbashi | 12 weeks | Entebbe |
| **Ethiopia** |  |  |
| Gambela, Gode | 6 weeks | Addis Ababa |
| Jijiga, Semera | 8 weeks | Addis Ababa |
| Bule Hora | 12 weeks | Addis Ababa |
| **Gaza** |  |  |
| Gaza*a* | 8 weeks | Amman |
| **Guinea-Bissau** |  |  |
| Bissau | 12 weeks | Dakar |
| **Haiti** |  |  |
| Port-au-Prince | 8 weeks | Santo Domingo |
| **Iraq** |  |  |
| Baghdad, Kirkuk, Mosul | 4 weeks | Amman |
| Basrah, Dahuk | 6 weeks | Amman |
| Erbil, Sulaymaniyah | 8 weeks | Amman |
| **Kenya** |  |  |
| Dadaab | 6 weeks | Nairobi |
| Kakuma | 8 weeks | Nairobi |
| **Liberia** |  |  |
| Monrovia | 8 weeks | Dakar |
| **Libya** |  |  |
| Benghazi, Tripoli | 4 weeks | Tunis |
| **Mali** |  |  |
| Gao, Kidal, Ménaka, Tessalit, Timbuktu | 4 weeks | Dakar |
| Mopti | 6 weeks | Dakar |
| Bamako | 8 weeks | Dakar |
| **Mozambique** |  |  |
| Beira | 12 weeks | Maputo |
| **Myanmar** |  |  |
| Sittwe | 8 weeks | Yangon |
| Myitkyina (Kachin State) | 12 weeks | Yangon |
| **Niger** |  |  |
| Diffa, Tahoua | 6 weeks | Niamey |
| Agades | 8 weeks | Niamey |
| **Nigeria** |  |  |
| Maiduguri | 6 weeks | Accra |
| Damaturu, Kaduna, Yola | 8 weeks | Accra |
| **Occupied Syrian Golan** |  |  |
| Occupied Syrian Golan | 8 weeks | Amman |
| **Pakistan** |  |  |
| Peshawar, Quetta | 6 weeks | Dubai |
| Lahore | 8 weeks | Dubai |
| **Papua New Guinea** |  |  |
| Port Moresby | 12 weeks | Brisbane |
| **Philippines** |  |  |
| Cotabato City | 8 weeks | Manila |
| **Somalia** |  |  |
| Baidoa, Beledweyne (Belet Uen), Boosaaso, Gaalkacyo, Garoowe, Jawhar, Kismaayo, Mogadishu | 4 weeks | Nairobi |
| Hargeysa | 6 weeks | Nairobi |
| **South Sudan** |  |  |
| Aweil, Bentiu, Bor, Gok Machar, Juba, Kuacjok, Malakal, Pibor, Rumbek, Torit, Wau, Yambio, Yei | 6 weeks | Entebbe |
| **Sudan** |  |  |
| Abyei, Ed Daein (Darfur), El Fasher (Darfur), El Geneina (Darfur), Golo (W. Darfur), Kabkabiya (Darfur), Kass (Darfur), Khor Abeche (S. Darfur), Manawashi (Darfur), Nertiti (W. Darfur), Nyala (Darfur), Saraf Omra/Umra (N. Darfur), Shangil Tobaya (N. Darfur), Sortony (N. Darfur), Tawilah (Tawila) (N. Darfur), Zalingei (Darfur) | 6 weeks | Entebbe |
| Kadugli, Port Sudan | 8 weeks | Entebbe |
| **Syrian Arab Republic** |  |  |
| Aleppo, Damascus (Camp Faouar), Homs | 4 weeks | Amman |
| **Uganda** |  |  |
| Moroto | 8 weeks | Kampala |
| **Ukraine** |  |  |
| Donetsk, Kramatorsk, Luhansk, Mariupol | 8 weeks | Kyiv |
| **Venezuela (Bolivarian Republic of)** |  |  |
| Ciudad Guayana, San Cristobal | 12 weeks | Bogotá |
| **West Bank** |  |  |
| Ramallah | 8 weeks | Amman |
| **Western Sahara** |  |  |
| Laayoune | 12 weeks | Las Palmas |
| **Yemen** |  |  |
| Aden, Hudaydah, Ibb, Sana’a, Sa‘dah | 4 weeks | Amman |

 *a* Effective 1 March 2020, a six-week rest and recuperation cycle is exceptionally approved for Gaza.

1. \* Expiration date of the present information circular: 30 June 2020.

 Information on areas with family restrictions can be obtained from the designated official. The current list of areas approved for danger pay is available on the website of the International Civil Service Commission ([https://icsc.un.org/Home/Data
DangerPay](https://icsc.un.org/Home/DataDangerPay)). [↑](#footnote-ref-1)