[Superseded by ST/IC/2020/9 issued on 26 April 2020]

Information circular\*

\* Expiration date of the present information circular: 31 December 2019.

To: Members of the staff

From: The Assistant Secretary-General for Human Resources

Subject: Designation of duty stations for purposes of rest and recuperation

1. In accordance with administrative instruction [ST/AI/2018/10](https://undocs.org/ST/AI/2018/10) and [ST/AI/](https://undocs.org/ST/AI/2018/10/Corr.1)[2018/10/Corr.1](https://undocs.org/ST/AI/2018/10/Corr.1), on rest and recuperation, and following inter-agency consultations, the Office of Human Resources approves the Secretariat duty stations that qualify for rest and recuperation, the frequencies thereof and the designation of rest and recuperation destinations. The annex to the present circular contains the list of duty stations approved for rest and recuperation purposes effective 1 July 2019.

2. In duty stations where the frequency of rest and recuperation has been reduced, the new cycle takes effect immediately. In duty stations where the frequency of rest and recuperation has been lengthened (from 4 to 6 weeks, from 6 to 8 weeks or from 8 to 12 weeks) or discontinued, staff members or eligible individuals who have already started accruing qualifying service prior to 1 July 2019 may avail themselves of rest and recuperation after completing the period of qualifying service previously in effect. Upon the return of the staff member or other eligible individuals to the duty station, the new frequency shall apply.

3. Should security or severe hardship conditions improve or deteriorate at specific duty stations during the course of the year, the duration of the period of qualifying service (frequency) may be adjusted by the Office of Human Resources following inter-agency consultations. Similarly, significant changes in a duty station environment may result in the approval or discontinuation of rest and recuperation.

Annex

Consolidated list of duty stations approved by the Office of Human Resources for rest and recuperation purposes (effective as from 1 July 2019)\*

\* Reflecting duty stations with a presence of Secretariat staff members. Specialized agencies, funds and programmes issue organization-specific lists.

| *Duty station* | *Frequency* | *Rest and recuperation destination* |
| --- | --- | --- |
|  |  |  |
| **Afghanistan** |  |  |
| Entire country | 6 weeks | Dubai |
| **Algeria** |  |  |
| Tindouf | 8 weeks | Algiers |
| **Bangladesh** |  |  |
| Cox’s Bazar, Teknaf | 8 weeks | Bangkok |
| Rangamati | 12 weeks | Bangkok |
| **Burundi** |  |  |
| Bujumbura | 8 weeks | Nairobi |
| **Cameroon** |  |  |
| Maroua | 6 weeks | Yaoundé |
| **Central African Republic** |  |  |
| Entire country | 6 weeks | Yaoundé |
| **Chad** |  |  |
| Baga Sola | 6 weeks | Addis Ababa |
| Abéché, Farchana, Goré, Goz Béida, Koukou, N’Djamena | 8 weeks | Addis Ababa |
| **Colombia** |  |  |
| Charras, Dabeiba, Gaitainia, Ituango, Las Colinas, Mesetas, Miravalle, Puerto Asís, Remedios, San Vicente del Caguán, Santander de Quilichao, Tibú, Vista Hermosa | 8 weeks | Bogota |
| **Democratic People’s Republic of Korea** |  |  |
| Pyongyang | 8 weeks | Beijing |
| **Democratic Republic of the Congo** |  |  |
| Aru, Bendera, Beni, Bili, Binyampuri, Butembo, Doruma, Fizi, Isiro, Ituri, Kabare, Kalehe, Kamanyola, Kamina, Kanyobagonga, Katale, Kilembwe, Kitchanga, Kiwanja, Kongolo, Lulimba, Luofu, Mahagi, Masisi, Mboko, Minembwe, Minova, Mitwaba, Moba, Mubambiro, Mwenge, Ngungu, Nyabiomdo, Nyamilima, Nyanzalé, Nyunzu, Pinga, Pweto, Rutshuru, Rwindi, Sake, Sange, Shabunda, Tongo, Walikale, Walungu | 6 weeks | Entebbe |
| Bandundu, Buburu, Bukavu, Bunia, Dungu, Gemena, Goma, Kahemba, Kalemie, Kananga, Kenge, Kikwit, Kimpese, Kimvula, Kindu, Kisangani, Kisenge, Lubero, Manono, Matadi, Mbandaka, Mbuji-Mayi, Muanda, Ngidinga, Nioki, Tshikapa, Uvira, Zongo | 8 weeks | Entebbe |
| **Ethiopia** |  |  |
| Dimma, Gambela, Gode | 6 weeks | Addis Ababa |
| Dire Dawa, Jijiga, Semera | 8 weeks | Addis Ababa |
| Awasa | 12 weeks | Addis Ababa |
| **Gaza** |  |  |
| Gaza | 6 weeks | Amman |
| **Guinea-Bissau** |  |  |
| Bissau | 12 weeks | Dakar |
| **Haiti** |  |  |
| Port-au-Prince | 8 weeks | Santo Domingo |
| **Iraq** |  |  |
| Sharqat, Baghdad, Bayji, Fallujah, Kalar, Khanaqin, Kirkuk, Makhmur, Mosul, Qayyarah, Tikrit, Zummar | 4 weeks | Amman |
| Basrah, Dahuk, Karbala’, Maysan, Ramadi | 6 weeks | Amman |
| Erbil, Najaf, Sulaymaniyah | 8 weeks | Amman |
| **Kenya** |  |  |
| Dadaab, Garissa | 6 weeks | Nairobi |
| Kakuma | 8 weeks | Nairobi |
| **Kyrgyzstan** |  |  |
| Osh | 8 weeks | Bishkek |
| **Liberia** |  |  |
| Monrovia | 8 weeks | Dakar |
| **Libya** |  |  |
| Bayda’, Benghazi, Kufrah, Misratah, Sabha, Sirte, Tripoli, Tubruq | 4 weeks | Tunis |
| **Mali** |  |  |
| Gao, Kidal, Ménaka, Tessalit, Timbuktu | 4 weeks | Dakar |
| Mopti | 6 weeks | Dakar |
| Bamako | 8 weeks | Dakar |
| **Myanmar** |  |  |
| Sittwe | 8 weeks | Yangon |
| Lashio, Myitkyina (Kachin State) | 12 weeks | Yangon |
| **Niger** |  |  |
| Diffa, Tahoua | 6 weeks | Niamey |
| Agades | 8 weeks | Niamey |
| Maradi, Zinder | 12 weeks | Niamey |
| **Nigeria** |  |  |
| Maiduguri | 6 weeks | Accra |
| Damaturu, Kaduna, Port Harcourt, Yola | 8 weeks | Accra |
| Akure | 12 weeks | Accra |
| **Occupied Syrian Golan** |  |  |
| Occupied Syrian Golan | 8 weeks | Amman |
| **Pakistan** |  |  |
| Peshawar, Quetta | 6 weeks | Dubai |
| Karachi, Lahore, Muzaffarabad, Rawalpindi | 8 weeks | Dubai |
| **Papua New Guinea** |  |  |
| Buka | 8 weeks | Brisbane |
| Port Moresby | 12 weeks | Brisbane |
| **Philippines** |  |  |
| Cotabato City | 8 weeks | Manila |
| **Somalia** |  |  |
| Baidoa, Beledweyne (Belet Uen), Boosaaso, Dhooble, Dhuusamarreeb, Doolow, Gaalkacyo, Garoowe, Jawhar, Kismaayo, Mogadishu, Waajid | 4 weeks | Nairobi |
| Hargeysa | 6 weeks | Nairobi |
| **South Sudan** |  |  |
| Aweil, Bentiu, Bor, Gok Machar, Juba, Kapoeta, Kuacjok, Malakal, Melut, Mingkaman, Mundri, Pibor, Rumbek, Torit, Wau, Yambio, Yei, Yirol | 6 weeks | Entebbe |
| **Sudan** |  |  |
| Abyei, Buram (S. Darfur), Edd al-Fursan (S. Darfur), Ed Daein (Darfur), El Fasher (Darfur), El Geneina (Darfur), Foro Burunga, Golo (W. Darfur), Graida (S. Darfur), Habila (W. Darfur), Kabkabiya (Darfur), Kadugli, Kass (Darfur), Khor Abeche (S. Darfur), Khor Omer, Korma, Kutum (Darfur), Labado (S. Darfur), Manawashi (Darfur), Masteri (W. Darfur), Mornei (W. Darfur), Mukjar (Darfur), Nertiti (W. Darfur), Nyala (Darfur), Saraf Omra/Umra (N. Darfur), Shangil Tobaya (N. Darfur), Shi‘riyah (S. Darfur), Sortony (N. Darfur), Tawilah (Tawila) (N. Darfur), Tine (W. Darfur), Um Baro (W. Darfur), Um Kaddadah (N. Darfur), Zalingei (Darfur), Zamzam | 6 weeks | Entebbe |
| Khartoum,*a* El Damazin, El Fula, El Obeid, Port Sudan*a* | 8 weeks | Entebbe |
| **Syrian Arab Republic** |  |  |
| Aleppo, Damascus (Camp Faouar), Dar‘a, Dayr al-Zawr, Hama, Hasakah (Al-Hasakah), Homs, Idlib, Qamishli, Suwayda’, Tartus | 4 weeks | Amman |
| **Uganda** |  |  |
| Moroto | 8 weeks | Kampala |
| **Ukraine** |  |  |
| Donetsk, Kramatorsk, Luhansk, Mariupol, Severodonetsk | 8 weeks | Kyiv |
| **West Bank** |  |  |
| Ramallah | 8 weeks | Amman |
| **Western Sahara** |  |  |
| Laayoune | 12 weeks | Las Palmas |
| **Yemen** |  |  |
| Aden, Harad, Hudaydah, Ibb, Lahij, Sana’a, Sa‘dah, Ta‘izz | 4 weeks | Amman |

*a* Effective date of rest and recuperation cycle is 3 June 2019.