INFORMATION CIRCULAR

To: Members of the staff
From: The Under-Secretary-General for Administration and Management

Subject: UNAUTHORIZED ABSENCE

1. Staff members are reminded of the decision of the General Assembly contained in its resolution 31/193 B(II) of 12 December 1976 concerning non-payment of salary to staff members in respect of periods of unauthorized absence from work. The text of that resolution, which has been incorporated into the Staff Regulations of the United Nations as paragraph 10 of Annex I, reads as follows:

"No salary shall be paid to staff members in respect of periods of unauthorized absence from work unless such absence was caused by reasons beyond their control or duly certified medical reasons."

2. The Secretary-General has determined that recent job actions constitute unauthorized absences within the meaning of the above-mentioned decision of the General Assembly and the Staff Regulations, and that their provisions must be applied to the staff members concerned. Administrative measures will therefore be taken to withhold payment of salary in respect of their periods of unauthorized absence.