\* The present circular will be in effect until further notice.

Information circular\*

 To: Members of the staff

 From: The Assistant Secretary-General for Human Resources Management

 Subject: **Establishment of mission areas for purposes of relocation grant**

1. The purpose of the present information circular is to inform staff members of the locations deemed to be within the same mission area, as defined in administrative instruction [ST/AI/2016/4](http://undocs.org/ST/AI/2016/4) on excess baggage, shipments and insurance, and following consultations with the Under-Secretary-General for Field Support. The annex to the present circular contains the list of mission areas.

2. A post in a service centre or any other back office that is funded from a client mission is part of the client mission area. In such instances and pursuant to section 16.2 of [ST/AI/2016/4](http://undocs.org/ST/AI/2016/4), the relocation grant does not apply to staff movements within the same mission area, irrespective of whether that area covers multiple countries.

3. Should the budget covering posts for a service centre and/or back office change, the mission area may be adjusted accordingly.

4. A mission area may also be adjusted at any time as a result of a change in mandate or operational activities.

Annex

 Consolidated list of missions and mission areas

| *Mission*  | *Mission areas* |
| --- | --- |
|  |  |
| African Union-United Nations Hybrid Operation in Darfur | Sudan/Ethiopia |
| Cameroon-Nigeria Mixed Commission | Senegal/Cameroon/Nigeria |
| Office of the Special Adviser to the Secretary-General | Burundi/United States of America |
| Office of the Special Adviser to the Secretary-General on Cyprus | Cyprus |
| Office of the Special Adviser to the Secretary-General on Yemen | Yemen/Jordan/United States of America |
| Office of the Special Envoy of the Secretary-General for Syria | Syrian Arab Republic/Switzerland |
| Office of the Special Envoy of the Secretary-General for the Great Lakes Region | Kenya/Democratic Republic of the Congo |
| Office of the Special Envoy of the Secretary-General for the Sudan and South Sudan | Ethiopia/Sudan/South Sudan |
| Office of the United Nations Special Coordinator for Lebanon | Lebanon |
| Office of the United Nations Special Coordinator for the Middle East Peace Process | Gaza/Jerusalem/West Bank |
| Regional Service Centre in Entebbe | Uganda |
| United Nations Assistance Mission for Iraq | Iraq/Iran (Islamic Republic of)/Jordan/Kuwait |
| United Nations Assistance Mission in Afghanistan | Afghanistan/Iran (Islamic Republic of)/Kuwait/Pakistan/United Arab Emirates |
| United Nations Assistance Mission in Somalia | Somalia/Kenya |
| United Nations Disengagement Observer Force | Syrian Arab Republic (including the occupied Syrian Golan) |
| United Nations Integrated Peacebuilding Office in Guinea-Bissau | Guinea-Bissau |
| United Nations Interim Administration Mission in Kosovo | Serbia (including Kosovo) |
| United Nations Interim Force in Lebanon | Lebanon/Israel |
| United Nations Interim Security Force for Abyei | Sudan/South Sudan/Uganda/Ethiopia |
| United Nations Logistics Base | Italy/Spain |
| United Nations Military Observer Group in India and Pakistan | Pakistan/India |
| United Nations Mission for the Referendum in Western Sahara | Morocco/Algeria |
| United Nations Mission in Colombia | Colombia |
| United Nations Mission in Liberia | Liberia |
| United Nations Mission in South Sudan | South Sudan/Kenya/Uganda |
| United Nations Multidimensional Integrated Stabilization Mission in the Central African Republic | Central African Republic/Cameroon/Uganda  |
| United Nations Multidimensional Integrated Stabilization Mission in Mali | Mali |
| United Nations Office for West Africa andthe Sahel | Senegal/Mauritania |
| United Nations Office to the African Union | Ethiopia |
| United Nations Operation in Côte d’Ivoire | Côte d’Ivoire |
| United Nations Organization Stabilization Mission in the Democratic Republic of the Congo | Democratic Republic of the Congo/Rwanda/Uganda/Burundi/South Africa |
| United Nations Peacekeeping Force in Cyprus | Cyprus |
| United Nations Regional Centre for Preventive Diplomacy for Central Asia | Turkmenistan/Kyrgyzstan/Tajikistan/Uzbekistan/Kazakhstan |
| United Nations Regional Office for Central Africa | Gabon |
| United Nations Representative to the Geneva International Discussions | Switzerland |
| United Nations Stabilization Mission in Haiti | Haiti |
| United Nations Support Mission in Libya | Libya/Italy/Tunisia |
| United Nations Support Office in Somalia | Somalia/Kenya |
| United Nations Truce Supervision Organization | Israel/Egypt/Lebanon/Syrian Arab Republic/Jordan |