

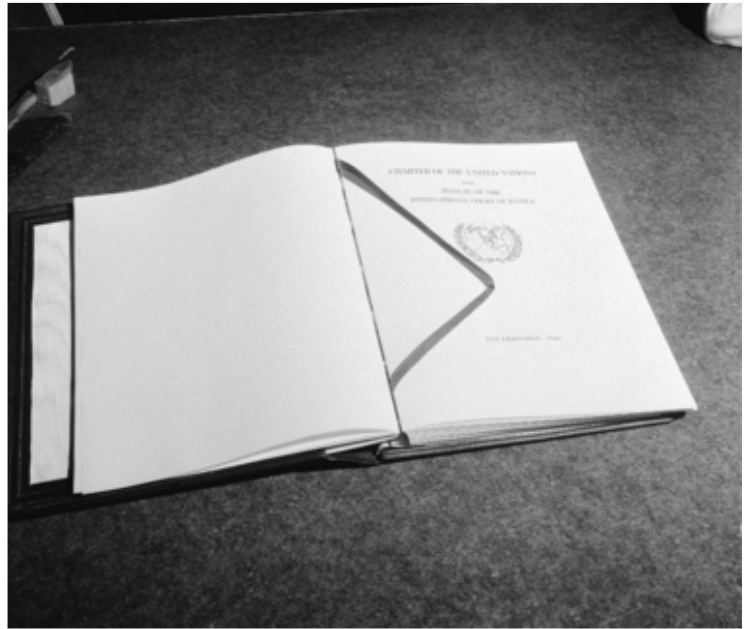
Advanced Summary Writing via WebEx

Continue to develop summary writing skills on UN related themes and texts

At CEFR

B2/C1 Level

In this course, you will refine your skills of writing effective summaries of a variety of texts on United Nations topics.



The English Language Programme

offers you the opportunity to reinforce and practice strategies, techniques and guidelines for writing effective summaries.

Course Objectives:

- Write a summary using an effective 5-step strategy
- Identify the characteristics of an effective summary
- Distinguish between major and minor ideas of a UN related text
- Identify the audience, purpose, tone and organization of a UN related text
- Write concisely by selecting the most important information and avoiding redundancy
- Avoid plagiarism through the use of paraphrasing
- Organize and connect a summary logically using transitional expressions

Target Audience:

Students at Level 7 or above who want to improve their ability to write effective summaries, particularly those preparing for the YPP exam.

Note: To attend this course via WebEx, you'll need access to a computer with internet connection and a working headset.

Duration:

1.5-hour class sessions per week for 4 weeks
+
One 20-minute individual tutoring session

Course Schedule:

LMS-2678-1
8 November – 29 November
Fridays 8:30 – 10:00 am

Eligibility:

Summary Writing

To Register:

- UN Staff:
Use your staff Inspira account: inspira.un.org
 - Other eligible students:
Register via Elearning: elearning.un.org
1. Go to Main Menu – (Self Service) – My Learning
 2. Type 2678 in the "Keyword" box

Contact:

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