

UN MEDICAL SERVICES DIVISION

Zika Virus: Checklist of Preparedness and Response Activities For UN Duty Stations Located in Countries where Local Transmission of Zika Virus is Known to Occur

Updated on 26 February 2016

This document provides a self-assessment checklist of minimum preparedness and response activities for duty stations located in countries and territories where local transmission of Zika virus is known to occur.

Country Teams and/or Mission leadership in duty stations in Zika-affected areas should review this checklist and ensure that the listed actions are implemented where applicable. Many of these actions necessitate close coordination with internal and external UN stakeholders, including the local PAHO/WHO office, as well as local/national health and environmental authorities.

For an updated list of Zika-affected areas, please refer to MSD's Zika HR Portal webpage at <https://hr.un.org/page/zika-virus>.

For any questions on this document, please contact msdpublichealth@un.org.

A Planning and Coordination

Our UN country office/mission's senior management is up-to-date and informed regarding the current Zika virus situation, its potential complications of microcephaly and Guillain-Barré Syndrome (GBS), and any related resource requirements for the country office/mission. Yes
 Partially
 No

Our UN country office/mission has systems in place for close coordination with relevant stakeholders on this issue (e.g., PAHO/WHO office, national/local health and environment authorities, supporting health facilities/specialists, etc.) Yes
 Partially
 No

Our UN country office/mission has convened a formal coordinating committee for Zika or an equivalent committee (e.g. SMT/CMT) for management of the situation as it relates to our personnel. Yes
 Partially
 No

Our UN country office/mission is familiar with and using the UN's Administrative Guidelines for Offices in Areas with Zika Virus Disease Outbreaks (available at https://hr.un.org/sites/hr.un.org/files/Version%201.1%20HR%20Network%20Adm%20Guidelines%20for%20Offices%20affected%20by%20Zika%20%28Staff%20Members%29%2017%20Feb%202016_0.pdf) to guide its policies. Yes
 Partially
 No

B Public Health and Medical Management

B1 Preparedness

Our UN country office/mission has assessed our internal medical and public health preparedness status related to Zika, GBS, and microcephaly, and has identified any actions needed to fill gaps to ensure protection of our personnel and their access to care.

Yes
 Partially
 No

Our UN country office/mission is implementing relevant and applicable *non-medical* guidelines of PAHO/WHO and MSD related to Zika. These documents are accessible on MSD's Zika HR Portal webpage (<https://hr.un.org/page/zika-virus>).

Yes
 Partially
 No

UN medical staff in our UN country office/mission are implementing relevant and applicable *medical* guidelines of PAHO/WHO and MSD related to Zika. These documents are accessible on MSD's Zika webpage (<https://hr.un.org/page/zika-virus>) under "**Zika Resources for UN Medical Staff.**"

Yes
 Partially
 No
 N/A¹

Our UN country offices/mission is in contact with local public health authorities and is in compliance with Zika-specific health advisories from the authorities.

Yes
 Partially
 No

B2 Personal Protective Measures

Our UN country office/mission has conducted information campaigns to raise awareness among UN personnel about mosquito bite avoidance and removal of breeding sites at home and the workplace.

Yes
 Partially
 No

Our UN country office/mission has further raised awareness among UN personnel on other possible modes of transmission, such as sexual transmission, and has recommended to UN personnel and their dependents to seek additional advice and support from either the local UN medical services or their treating physician, if needed.

Yes
 Partially
 No

Our UN country office/mission has ensured that condoms are readily accessible to any UN personnel who requests them.

Yes
 Partially
 No

¹ N/A: Not applicable

B3 Travel

Our UN country office/mission has ensured that UN personnel are familiar with MSD's "Health Risk Mitigation Plan for UN Personnel and Dependents" (available at https://hr.un.org/sites/hr.un.org/files/Zika_RMP%20for%20UN%20Staff_2016-02-18_Final_0.pdf).

- Yes
 - Partially
 - No
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UN medical staff in our country office/mission have reviewed and are implementing MSD's "Health Risk Mitigation Plan for UN Personnel and Dependents" (available at https://hr.un.org/sites/hr.un.org/files/Zika_RMP%20for%20UN%20Staff_2016-02-18_Final_0.pdf).

- Yes
 - Partially
 - No
 - N/A
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B4 Vector Control

Our UN country office/mission has provided advice to UN personnel on how to effectively eliminate or reduce mosquito breeding sites (e.g., empty, cover/and or dispose of containers that can hold water both inside and outside of buildings, and keep garbage in closed bags and containers). More information is available at https://hr.un.org/sites/hr.un.org/files/ZikaPersonalProtection_UN%20Staff_MSD_2016-02-09_EN_0.pdf.

- Yes
 - Partially
 - No
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Our UN country office/mission has liaised with local environmental authorities and is in compliance with the local authorities' guidelines for mosquito control within UN premises.

- Yes
 - Partially
 - No
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Our UN country office/mission has implemented relevant/applicable practices contained in MSD's guidelines on "Best Management Practices for Mosquito Control Programs" (available at https://hr.un.org/sites/hr.un.org/files/Vector%20Control%20Advisory_MSD_2016-02-23_0.pdf).

- Yes
 - Partially
 - No
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Procedures for UN aircrafts in our duty station are in compliance with standard WHO recommendations regarding disinsection. Further guidelines from the WHO on disinsection can be found at http://www.who.int/ihr/ports_airports/zika-aircraft-disinsection/en/.

- Yes
- Partially
- No
- N/A

B5 Supplies and Logistics

Our UN country office/mission has identified which Zika-related supplies are needed for our duty station. *(Such supplies may include mosquito repellents [containing 20-25% DEET], bed nets, permethrin, larvicides for treating standing water, ovi traps, pregnancy test kits, condoms, adulticides for outdoor fogging, adulticides for indoor residual spraying, and personal protective equipment for personnel who conduct fogging.)*

Yes
 Partially
 No

If identified Zika-related supplies are currently unavailable in the local supply, UN country office/mission has identified the best sources and has procured, or is in the process of procuring, the necessary quantities.

Yes
 Partially
 No

B6 Clinical Diagnosis and Management of Cases

UN medical staff in our UN country office/mission are trained and have a plan in place for the diagnosis and management of potential cases of Zika, GBS and Zika-affected pregnancies.

Yes
 Partially
 No
 N/A

UN medical staff in our UN country office/mission are familiar with the local health authorities' protocols and have a plan in place for the collection and transport of clinical specimens, as well as arrangement of laboratory testing of suspect Zika cases if encountered.

Yes
 Partially
 No
 N/A

UN medical staff in our UN country office/mission have identified the capacity and capabilities of local health facilities and local medical specialists that can manage GBS and microcephaly cases, as well as the monitoring of fetal growth among pregnant women. All UN medical staff in our duty station are familiar with protocols for referrals to such health facilities or medical specialists.

Yes
 Partially
 No
 N/A

Our UN country office/mission has pre-identified suitable medical evacuation centers for UN personnel with clinical needs that require evacuation out of the duty station.

Yes
 Partially
 No

UN personnel in our UN country office/mission are aware of where they can seek help if they have medical concerns related to Zika and its potential complications.

Yes
 Partially
 No

Our UN country office/mission and their medical staff (if applicable) are familiar with the procedures for informing the country office/mission's senior management, PAHO/WHO country office, and UN Medical Services Division (msdpublichealth@un.org) when a Zika, GBS, or microcephaly case is suspected or confirmed.

Yes
 Partially
 No
 N/A

Our UN country office/mission and their medical staff (if applicable) are familiar with the procedures for notifying local health authorities when a Zika, GBS, or microcephaly case is suspected or confirmed.

Yes
 Partially
 No
 N/A

C Communications and Health Education

All UN personnel in the duty station have been updated about the current Zika situation and the UN's country office/mission's preparedness and response activities.

Yes
 Partially
 No

Our UN country office/mission has distributed MSD's Zika FAQ (available at https://hr.un.org/sites/hr.un.org/files/Zika%20FAQ%20for%20UN%20Personnel_2016-02-24_0.pdf) to all UN personnel in our duty station.

Yes
 Partially
 No

Our UN country office/mission has distributed MSD's advisory regarding mosquito bite avoidance (available at https://hr.un.org/sites/hr.un.org/files/ZikaPersonalProtection_UN%20Staff_MSD_2016-02-09_EN_0.pdf) to all UN personnel in our duty station.

Yes
 Partially
 No

Our UN country office/mission has displayed posters regarding mosquito bite avoidance and reducing breeding sites prominently throughout UN premises (available at <http://www.who.int/mediacentre/news/statements/2016/zikainfosocialmedia.jpg?ua=1>, and <http://www.who.int/csr/disease/zika/mosquito-breeding-infographcs-eng.jpg?ua=1>).

Yes
 Partially
 No

All managers and UN personnel in the duty station are aware of where to obtain information concerning the latest Zika situation in various languages from WHO (<http://www.who.int/topics/zika/en/>) and PAHO websites (http://www.paho.org/hq/index.php?option=com_content&view=article&id=11585&Itemid=41688&lang=en), the local health authorities, and the Zika Virus HR Portal website (<https://hr.un.org/page/zika-virus>). UN personnel in our UN country office/mission know who they can contact if they have any Zika-related questions.

Yes
 Partially
 No

If you are submitting this assessment to MSD (msdpublichealth@un.org), please provide the following information:

Name of Person Completing Survey:

Title:

Organization/Dept./Office:

Duty Station:

Contact Email Address:

Contact Phone Number:

If you are not completing this survey on behalf of your entire duty station, please specify the UN entity you are responding for:

Below, please include any additional comments you may have regarding any of the checklist components: