

# WINTER 2021 COURSE BROCHURE: LOCAL AND GLOBAL ONLINE OFFERINGS

Language and Communications Training Unit (LCTU)

**GOOD NEWS!** We are happy to announce the launch of the first set of language courses completely aligned to the UN Language Framework in a brand new format. Thank you for your patience while we continue aligning the rest of our language courses to the new standards of the [United Nations Language Framework](#).

Safety is our priority: Due to Covid-19, the LCTU will be offering all courses online. The main goal is to continue to offer a high-quality programme, targeted to the needs of our clients, and adapted to the current challenging circumstances.

Please continue to [page 2](#) to see our Winter 2021 offerings for our NY-based and global participants!



#### Questions about dates, eligibility, or other?



[Visit our website](#)

#### Questions about registration?



See the [registration instructions](#) and, if needed, contact our team using our [Registration Assistance Form](#).

CLICK ON EACH  
LANGUAGE TO  
SEE THEIR  
OFFER

ARABIC

CHINESE

ENGLISH

FRENCH

RUSSIAN

SPANISH

Eligible Participants	What courses can you take?
All UN Secretariat staff	Any course in this brochure
Eligible staff from UNDP, UNFPA, UNICEF, UNOPS and UN Women, and staff based in a New York City liaison office at agencies, funds and programmes	Any course in this brochure
NYLESA members (excluding NYLESA associate members) and spouses of Delegates of Permanent and Observer Missions to the United Nations	Any course in this brochure
Eligible staff at field missions, Offices Away from Headquarters and in other duty stations; and Agencies, Funds and Programmes outside New York.	All except courses for NY-based participants

Exceptionally, for winter 2021, [NO PLACEMENT TEST](#) is required for Arabic courses. Please note that this waiver will only be for winter term 2021.



## ARABIC - ONLINE COURSES

**COURSES ONLY FOR NEW YORK-BASED ELIGIBLE PARTICIPANTS  
(FOR COURSES FOR “ALL PARTICIPANTS” PLEASE SCROLL DOWN)**

COURSE TITLE	LIVE ONLINE SESSIONS (NEW YORK TIME)	DATE(S)	LAST DAY TO ENROLL	INSPIRA CODE	DESCRIPTION, MODALITY AND PREREQUISITES
<b>GENERAL LANGUAGE COURSES - UN Level I</b>					
Arabic 1- UN I	Tuesdays & Thursdays 8:30 - 10:00am	12 January- 18 March	21 December	LMS-6553-1	<p>An online general language acquisition course that builds on the basic speaking, writing, reading and listening skills of Arabic learned in <i>Introduction to Arabic Language</i>. {20 live sessions with teacher + asynchronous component on Moodle}</p> <p><b>Prereq:</b> Introduction to Arabic Language (LMS- 6290) or strong knowledge of the Arabic alphabet.</p> <p><b>NEW YORK PARTICIPANTS ONLY</b></p>
	Tuesdays & Thursdays 12:00 - 1:30pm	12 January- 18 March	21 December	LMS-6553-2	
Arabic 2 – UN I	Mondays & Wednesdays 1:30 - 3:00pm	11 January- 17 March	21 December	LMS-6554-1	<p>An online general language acquisition course that builds on the basic speaking, writing, reading and listening skills of Arabic learned in <i>Arabic 1</i>. {20 live sessions with teacher + asynchronous component on Moodle}</p> <p><b>Prereq:</b> Arabic 1 (LMS- 6553)</p> <p><b>NEW YORK PARTICIPANTS ONLY</b></p>

Arabic 3 – UN I	Mondays & Wednesdays 12:00 - 1:30pm	11 January- 17 March	21 December	LMS-6555-1	An online general language acquisition course that builds on the basic speaking, writing, reading and listening skills of Arabic learned in <i>Arabic 2</i> . {20 live sessions with teacher + asynchronous component on Moodle} <b>Prereq:</b> Arabic 2 (LMS- 6554) <b>NEW YORK PARTICIPANTS ONLY</b>
Arabic 4 – UN I	Tuesdays & Thursdays 1:30 - 3:00pm	12 January- 18 March	21 December	LMS-6556-1	An online general language acquisition course that builds on the basic speaking, writing, reading and listening skills of Arabic learned in <i>Arabic 3</i> . {20 live sessions with teacher + asynchronous component on Moodle} <b>Prereq:</b> Arabic 3 (LMS- 6555) <b>NEW YORK PARTICIPANTS ONLY</b>
Arabic 5 – UN I	Tuesdays & Thursdays 8:30 - 10:00am	12 January- 18 March	21 December	LMS-6516-1	An online general language acquisition course that builds on the basic speaking, writing, reading and listening skills of Arabic learned in <i>Arabic 4</i> . {20 live sessions with teacher + asynchronous component on Moodle} <b>Prereq:</b> Arabic 4 (LMS- 6556) <b>NEW YORK PARTICIPANTS ONLY</b>

### COURSES FOR ALL ELIGIBLE PARTICIPANTS

COURSE TITLE	LIVE ONLINE SESSIONS (NEW YORK TIME)	DATE(S)	LAST DAY TO ENROLL	INSPIRA CODE	DESCRIPTION, MODALITY AND PREREQUISITES
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### SPECIALIZED COURSES - UN Level I

Introduction to Arabic Language	Wednesdays 8:30 - 10:00am	13 January- 17 March	21 December	LMS-6290	<p>An online specialized course that gives a general overview of Modern Standard Arabic and introduces the Arabic alphabet along with some common expressions in Arabic.</p> <p>Required before enrolling for <i>Arabic 1</i>. {10 live sessions with teacher + asynchronous component on Moodle}</p> <p><b>Prereq:</b> None</p> <p><b>NEW YORK AND GLOBAL PARTICIPANTS</b></p>
	Mondays 1:30- 3:00pm	11 January- 15 March		LMS-6290	
Arabic Pronunciation and Conversation 1	Wednesdays 12:00 - 1:00pm	13 January-1 7 March	21 December	LMS-6287	<p>An online specialized course that helps participants improve their pronunciation and speaking fluency in Modern Standard Arabic. It focuses mainly on basic pronunciation rules of Arabic as well as basic conversational skills. {10 live sessions with teacher + asynchronous component on Moodle}</p> <p><b>Prereq:</b> Arabic 1</p> <p><b>NEW YORK AND GLOBAL PARTICIPANTS</b></p>
Arabic Pronunciation and Conversation 2	Thursdays 12:00 - 1:30pm	14 January- 18 March	21 December	LMS-6288	<p>An online specialized course that helps participants improve their pronunciation and speaking fluency in Modern Standard Arabic. It focuses mainly on conversational skills as well as pronunciation rules of Arabic. {10 live sessions with teacher + asynchronous component on Moodle}</p> <p><b>Prereq:</b> Arabic 2</p> <p><b>NEW YORK AND GLOBAL PARTICIPANTS</b></p>
<b>SPECIALIZED COURSES - UN Level II</b>					
UN Video Stories in Arabic	Thursdays 1:30- 3:00pm	21 January- 11 March	21 December	LMS-6541	<p>An online specialized Arabic course that focuses on enhancing the participants' Arabic listening and speaking skills while being engaged in stories related to the UN humanitarian work.</p> <p>{8 live sessions with teacher + asynchronous component on Moodle}</p> <p><b>Prereq:</b> Arabic 5</p> <p><b>NEW YORK AND GLOBAL PARTICIPANTS</b></p>

### SPECIALIZED COURSES - UN Level III

Grammar Analysis of Arabic Texts 2	Fridays 12:00- 1:30pm	22 January- 12 March	21 December	LMS-6517	<p>An online specialized course that mainly focuses on enhancing the participants' knowledge of Modern Standard Arabic grammar and syntax through examining various audio and written texts. It builds on <i>Grammar Analysis of Arabic Texts 1</i>. {8 live sessions with teacher}</p> <p><b>Prereq:</b> Arabic 10.</p> <p><b>NEW YORK AND GLOBAL PARTICIPANTS</b></p>
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### SPECIALIZED COURSES - UN Level IV

Hewar Al Omam	Mondays 5:30 - 7:00pm	18 January- 08 March	21 December	LMS-6285	<p>An online specialized course designed for proficient learners of Modern Standard Arabic who prefer a flexible and open curriculum that is tailored to their specific needs. {8 live sessions with teacher}</p> <p><b>Prereq:</b> Arabic 10.</p> <p><b>NEW YORK AND GLOBAL PARTICIPANTS</b></p>
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[Check the UN Language Framework levels](#)

New participants (except absolute beginners) or returning participants who have not taken a language course for the previous nine months need to register in Inspira for our online [PLACEMENT TEST](#):

**LMS-2650-14**

**ENROLL BY 09 DECEMBER 2020. TEST AVAILABLE ON 1 DECEMBER 2020 // AVAILABLE UNTIL 15 DECEMBER 2020.**



## CHINESE - ONLINE COURSES

**COURSES ONLY FOR NEW YORK-BASED ELIGIBLE PARTICIPANTS  
(FOR COURSES FOR “ALL PARTICIPANTS” PLEASE SCROLL DOWN)**

COURSE TITLE	LIVE ONLINE SESSIONS (NEW YORK TIME)	DATE(S)	LAST DAY TO ENROLL	INSPIRA CODE	DESCRIPTION, MODALITY AND PREREQUISITES
Chinese 1 – UN I	Tuesdays & Thursdays 1:00- 2:00pm	11 January – 19 March	21 December	LMS-6532-1	30-hour course with an instructor. Two sessions per week, 60 minutes per session. Plus self-paced coursework for 1 hour per week. <b>Prereq:</b> none <b>NEW YORK PARTICIPANTS ONLY</b>
	Mondays & Wednesdays 2:00- 3:00pm	11 January – 19 March		LMS-6532-2	
Chinese 2 – UN I	Mondays & Wednesdays 12:00- 1:00pm	11 January – 19 March	21 December	LMS-6533-1	30-hour course with an instructor. Two sessions per week, 60 minutes per session. Plus self-paced coursework for 1 hour per week. <b>Prereq:</b> Chinese 1 (30 hours equivalent) or placement test <b>NEW YORK PARTICIPANTS ONLY</b>

Chinese 3 – UN I	Mondays & Wednesdays 1:00- 2:00pm	11 January – 19 March	21 December	LMS-6534-1	30-hour course with an instructor. Two sessions per week, 60 minutes per session. Plus self-paced coursework for 1 hour per week. <b>Prereq:</b> Chinese 2 (60 hours equivalent) or placement test <b>NEW YORK PARTICIPANTS ONLY</b>
Chinese 4 – UN I	Mondays & Wednesdays 1:00- 2:00pm	11 January – 19 March	21 December	LMS-6535-1	30-hour course with an instructor. Two sessions per week, 60 minutes per session. Plus self-paced coursework for 1 hour per week. <b>Prereq:</b> Chinese 3 (90 hours equivalent) or placement test <b>NEW YORK PARTICIPANTS ONLY</b>
Chinese 5 – UN I	Mondays & Wednesdays 2:00- 3:00pm	11 January – 19 March	21 December	LMS-6536-1	30-hour course with an instructor. Two sessions per week, 60 minutes per session. Plus self-paced coursework for 1 hour per week. <b>Prereq:</b> Chinese 4 (120 hours equivalent) or placement test <b>NEW YORK PARTICIPANTS ONLY</b>
Chinese 6 – UN I	Tuesdays & Thursdays 1:00- 2:00pm	11 January – 19 March	21 December	LMS-6537-1	30-hour course with an instructor. Two sessions per week, 60 minutes per session. Plus self-paced coursework for 1 hour per week. <b>Prereq:</b> Chinese 5 (150 hours equivalent) or placement test <b>NEW YORK PARTICIPANTS ONLY</b>
Chinese 7 – UN I	Tuesdays & Thursdays 2:00- 3:00pm	11 January – 19 March	21 December	LMS-6538-1	30-hour course with an instructor. Two sessions per week, 60 minutes per session. Plus self-paced coursework for 1 hour per week. <b>Prereq:</b> Chinese 6 (180 hours equivalent) or placement test <b>NEW YORK PARTICIPANTS ONLY</b>



## COURSES FOR ALL ELIGIBLE PARTICIPANTS

COURSE TITLE	LIVE ONLINE SESSIONS (NEW YORK TIME)	DATE(S)	LAST DAY TO ENROLL	INSPIRA CODE	DESCRIPTION, MODALITY AND PREREQUISITES
Chinese Pronunciation Skills	1-on-1 sessions to be scheduled with the teacher	11 January – 19 February	21 December	LMS-6376-2	<p>6-hour course with an instructor. Build pronunciation skills, improve accuracy and quality at different levels. Self-paced study with a teacher. Learners will receive instructions on how to access coursework and schedule live sessions.</p> <p><b>Prereq:</b> None</p> <p><b>NEW YORK AND GLOBAL PARTICIPANTS</b></p>
Basic Chinese Reading and Writing	Fridays 8:00- 9:00am	19 February – 19 March	8 February	LMS-6265-5	<p>7.5-hour course with an instructor. Build and reinforce reading and writing skills with a focus on the analysis of Chinese characters. Learners will receive instructions on how to access live sessions and self-paced coursework.</p> <p><b>Prereq:</b> None</p> <p><b>NEW YORK AND GLOBAL PARTICIPANTS</b></p>
Intermediate Chinese Reading and Writing	1-on-1 sessions to be scheduled with the instructor	11 January – 19 March	21 December	LMS-6266-3	<p>15-hour course with an instructor. Reinforce reading and writing skills by recycling learned words and expressions in meaningful contexts. Self-paced study with an instructor. Learners will receive instructions on how to access coursework and schedule live sessions.</p> <p><b>Prereq:</b> Chinese 5 (150 hours equivalent) or placement test</p> <p><b>NEW YORK AND GLOBAL PARTICIPANTS</b></p>

Basic Chinese Conversation	Fridays 8:00- 9:00am	11 January – 12 February	21 December	LMS-6251-5	<p>5-hour course with an instructor. Build and improve basic conversation skills through topics about daily life. Learners will receive instructions on how to access live sessions and course materials.</p> <p><b>Prereq:</b> Chinese 1 (30 hours equivalent) or placement test</p> <p><b>NEW YORK AND GLOBAL PARTICIPANTS</b></p>
Intermediate Chinese Conversation	Fridays 8:00- 9:00am	11 January – 19 March	21 December	LMS-6252-5	<p>10-hour course with an instructor. Reinforce, improve and further build conversation skills in more formal contexts. Learners will receive instructions on how to access live sessions and course materials</p> <p><b>Prereq:</b> Chinese 5 (150 hours equivalent) or placement test</p> <p><b>NEW YORK AND GLOBAL PARTICIPANTS</b></p>
	Fridays 12:00- 1:00pm			LMS-6252-6	
Chinese Grammar and Vocabulary Review	1-on-1 sessions to be scheduled with the instructor	15 February – 19 March	05 February	LMS-6375-2	<p>5-hour course with an instructor. Review and practice grammatical constructions and vocabulary at different levels. Self-paced study with an instructor. Learners will receive instructions on how to access coursework and schedule live sessions.</p> <p><b>Prereq:</b> Chinese 3 (90 hours equivalent) or placement test</p> <p><b>NEW YORK AND GLOBAL PARTICIPANTS</b></p>
Advanced Chinese Topics	1-on-1 sessions to be scheduled with the instructor	11 January – 19 March	21 December	LMS-3961-7	<p>20-hour course with an instructor. Discuss UN Sustainable Development Goals by utilizing authentic listening and reading materials. Self-paced study with an instructor. Learners will receive instructions on how to access coursework and schedule live sessions.</p> <p><b>Prereq:</b> Refresher II (330 hours equivalent) or placement test</p> <p><b>NEW YORK AND GLOBAL PARTICIPANTS</b></p>

Using Gender-inclusive Language in Chinese	None	01 February – 19 February	22 January	LMS-4004-5	<p>4-hour course with an instructor.</p> <p>Understand how to use the Gender-inclusive Language Guidelines and practice applying them in the workplace. Self-paced study with an instructor. Learners will receive instructions on how to access coursework.</p> <p><b>Prereq:</b> for native/near-native Chinese speakers  <b>NEW YORK AND GLOBAL PARTICIPANTS</b></p>
<a href="#">Check the UN Language Framework levels</a>					

Exceptionally, for winter 2021, [NO PLACEMENT TEST](#) is required for English courses. Please note that this waiver will only be for winter term 2021. For spring term courses, a placement test will be required.



## ENGLISH - ONLINE COURSES

**COURSES ONLY FOR NEW YORK-BASED ELIGIBLE PARTICIPANTS**

**(FOR COURSES FOR "ALL PARTICIPANTS" PLEASE SCROLL DOWN)**

COURSE TITLE	LIVE ONLINE SESSIONS (NEW YORK TIME)	DATE(S)	LAST DAY TO ENROLL	INSPIRA CODE	DESCRIPTION, MODALITY AND PREREQUISITES
English 5 – UNI	Tuesdays & Thursdays 1:30 - 2:30pm	11 January – 19 March	21 December	LMS-6546	<p>30-hour instructor-led course.</p> <p>This multiple-skills course is part of a sequence which prepares language learners to achieve the UN I Basic Level of Language Competence. For general language acquisition and proficiency improvement. Recommended for English learners with up to 100 hours of study experience.</p> <p><b>NEW YORK-BASED PARTICIPANTS</b></p>
English 3 - UNII	Tuesdays & Thursdays 1:30 - 2:30pm	11 January – 19 March	21 December	LMW-6547	<p>30-hour instructor-led course.</p> <p>This multiple-skills course is part of a sequence which prepares language learners to achieve the UN II Intermediate Level of Language Competence. For general language acquisition and proficiency improvement. Recommended for English learners with up to 300 hours of study experience.</p> <p><b>NEW YORK-BASED PARTICIPANTS</b></p>

Introduction to Pronunciation in English online	Tuesdays & Thursdays 2:30 - 3:30pm	09 February - 18 March	15 January	LMS-6267	12-hour instructor-led course. Improve your pronunciation skills in English through synchronous, interactive activities and homework. <b>Prereq:</b> None. Recommended for English 1-4. <b>NEW YORK-BASED PARTICIPANTS</b>
Introduction to Listening in English online	Tuesdays & Thursdays 12:00 - 1:00pm	02 February - 11 March	15 January	LMS-6262	12-hour instructor-led course. Improve your listening skills in English through a variety of activities. <b>Prereq:</b> None. Recommended for English 1-4. <b>NEW YORK-BASED PARTICIPANTS</b>
Intermediate Vocabulary in English online	Thursdays 12:00 - 1:30pm	28 January – 18 March	21 December	LMS-6268	12-hour instructor-led course. Learn and practice new words as you continue to develop your overall English proficiency. <b>Prereq:</b> English 2. Recommended for English 3-6. <b>NEW YORK-BASED PARTICIPANTS</b>
Intermediate Conversation in English online	Wednesdays 11:30am - 1:00pm	27 January – 17 March	21 December	LMS-6269	12-hour instructor-led course. Build your conversation skills and develop your overall proficiency in English on a wide variety of topics. <b>Prereq:</b> English 2. Recommended for English 3-6. <b>NEW YORK-BASED PARTICIPANTS</b>

### COURSES FOR ALL ELIGIBLE PARTICIPANTS BELOW

COURSE TITLE	LIVE ONLINE SESSIONS (NEW YORK TIME)	DATE(S)	LAST DAY TO ENROLL	INSPIRA CODE	DESCRIPTION, MODALITY AND PREREQUISITES
Exploring the United Nations Online	Wednesdays 1:30 - 3:00pm	20 January – 10 March	21 December	LMS-2677	12-hour instructor-led course. Learn about the history and work of the United Nations by completing self-paced lessons and then attending group lessons online to discuss the topics and share related experiences. <b>Prereq:</b> English 5 <b>NEW YORK AND GLOBAL PARTICIPANTS</b>

Summary Writing Intensive Online	Wednesdays 3:00 - 5:00pm	17 February – 10 March	15 January	LMS-1811	11-hour instructor-led blended course. Learn to condense written texts while remaining true to the style and tone of the original. Individual feedback. <b>Prereq:</b> English 7 and advanced reading skills <b>NEW YORK AND GLOBAL PARTICIPANTS</b>
Correspondence Writing Online	Mondays 3:30 - 5:00pm	11 January – 01 March	21 December	LMS-3197	12-hour teacher-led course. Improve work-related correspondence writing skills (letters, memos, e-mail). <b>Target level:</b> EN 7 and above <b>NEW YORK AND GLOBAL PARTICIPANTS</b>
Discourse Strategies Online Part 1	Tuesdays 3:30 - 5:00pm	12 January – 02 March	21 December	LMS-6271	12-hour teacher-led course. Learn and practice useful meeting strategies, such as expressing an opinion; agreeing and disagreeing; interrupting. Practice vocabulary commonly used in workplace discussions and negotiations. <b>Prereq:</b> English 7 and advanced reading skills <b>NEW YORK AND GLOBAL PARTICIPANTS</b>
Email Etiquette online webinar	7:00 - 9:00am	Wednesday 27 January	15 January	LMS-6168	2-hour instructor-led webinar. Review best practices for emailing in the UN context. <b>Prereq:</b> English 6 <b>NEW YORK AND GLOBAL PARTICIPANTS</b>
	12:00- 2:00pm	Tuesday 02 March	15 January	LMS-6168	
Summary Writing online webinar	6:00 - 8:00pm	Monday 18 January	21 December	LMS-1845	2-hour instructor-led webinar. Review and practice techniques for composing summaries of longer texts. <b>Prereq:</b> English 6 <b>NEW YORK AND GLOBAL PARTICIPANTS</b>
	12:00 - 2:00pm	Friday 26 February	15 January	LMS-1845	

Writing for iSeek online webinar	9:00 - 11:00am	Wednesday 03 February	15 January	LMS-2662	2-hour instructor-led webinar. Learn how to write and publish an article or story on iSeek. Write and receive feedback on your own iSeek story. <b>Prereq:</b> English 9 <b>NEW YORK AND GLOBAL PARTICIPANTS</b>
	9:00 - 11:00am	Wednesday 10 March	15 January	LMS-2662	
Advanced Grammar Topics: Passive Voice	8:00 - 9:30am	Thursday 21 January	21 December	LMS-5750	1.5-hour instructor-led webinar. Review clause structure and learn how to avoid comma splices, run-ons and sentence fragments in your writing. <b>Prereq:</b> English 6 <b>NEW YORK AND GLOBAL PARTICIPANTS</b>
	7:00 - 8:30am	Tuesday 09 February	15 January	LMS-5750	
Advanced Grammar Topics: Modal Verbs	7:00 - 8:30am	Tuesday 26 January	15 January	LMS-5751	1.5-hour instructor-led webinar. Learn the proper forms and the various meanings of modal auxiliary verbs (could, should, would) and how these can be affected by the tense of the clause. <b>Prereq:</b> English 6 <b>NEW YORK AND GLOBAL PARTICIPANTS</b>
	8:00 - 9:30am	Thursday 11 February	15 January	LMS-5751	
Advanced Grammar Topics: Phrasal Verbs	8:00 - 9:30am	Thursday 28 January	15 January	LMS-5752	1.5-hour instructor-led webinar. Learn and practice using many common multiple word verbs in English, such as “show up” and “put up with”. <b>Prereq:</b> English 6 <b>NEW YORK AND GLOBAL PARTICIPANTS</b>
	7:00 – 8:30am	Tuesday 16 February	15 January	LMS-5752	
Advanced Grammar Topics: Which vs. That	7:00 - 8:30am	Tuesday 19 January	21 December	LMS-5749	1.5-hour instructor-led webinar. Review clause structure and learn how to avoid comma splices, run-ons and sentence fragments in your writing. <b>Prereq:</b> English 6 <b>NEW YORK AND GLOBAL PARTICIPANTS</b>
	8:00 – 9:30am	Thursday 04 February	15 January	LMS - 5749	

Advanced Grammar Topics: Prepositions	8:00 - 9:30am	Thursday 14 January	21 December	LMS-6395	1.5-hour instructor-led webinar. Learn how to use prepositions in common and idiomatic phrases. Study frequent combinations of prepositions with adjectives, nouns or verbs, such as “rely on”. <b>Prereq:</b> English 6 <b>NEW YORK AND GLOBAL PARTICIPANTS</b>
	7:00 - 8:30am	Tuesday 02 February	15 January	LMS-6395	
Using Gender-inclusive Language in English	Group session to be scheduled by the teacher (optional)	11-29 January	24 December	LMS-5770	4-hour self-paced course with a mediated online forum and one optional instructor-led live session online. Learn and apply the UN Guidelines for using gender-inclusive language in English. <b>Prereq:</b> English 9, <b>Recommended:</b> LMS-6394 <b>NEW YORK AND GLOBAL PARTICIPANTS</b>
		01-19 February	15 January	LMS-5770	
		22 February – 12 March	15 January	LMS-5770	
Webinar: Gender- inclusive language guidelines for English	7:00 - 9:00am	Monday 25 January	15 January	LMS-6394	2-hour instructor-led webinar. Learn to apply three strategies for avoiding discriminatory language and making gender visible, or not visible, as required by the “UN Guidelines for Gender-Inclusive Language in English.” <b>Prereq:</b> English 9 <b>NEW YORK AND GLOBAL PARTICIPANTS</b>
	9:00 - 11:00am	Friday 05 February	15 January	LMS-6394	
	8:00 - 10:00am	Wednesday 24 February	15 January	LMS-6394	
<a href="#">Check the UN Language Framework levels</a>					



New participants (except absolute beginners) or returning participants who have not taken a language course for the previous nine months need to register in Inspira for our online [PLACEMENT TEST](#):

**LMS-2620-26**

**ENROLL BY DAY MONTH YEAR. TEST AVAILABLE ON DAY MONTH YEAR // AVAILABLE UNTIL DAY MONTH YEAR**



## FRENCH - ONLINE COURSES

**COURSES ONLY FOR NEW YORK-BASED ELIGIBLE PARTICIPANTS  
(FOR COURSES FOR “ALL PARTICIPANTS” PLEASE SCROLL DOWN)**

COURSE TITLE	LIVE ONLINE SESSIONS (VIRTUAL CLASSROOM NEW YORK TIME)	DATE(S)	LAST DAY TO ENROLL	INSPIRA CODE	DESCRIPTION, MODALITY AND PREREQUISITES
<b>GENERAL LANGUAGE COURSES</b>					
French 2 – UN I	Mondays & Wednesdays 9:00am- 10:00am	11 January – 19 March	21 December	LMS-6548-1	10-week course with a teacher. 20 hours virtual classes. 10 hours self-paced activities. <b>Prereq:</b> French 1 passed, or placement test results <b>NEW YORK PARTICIPANTS ONLY</b>
	Tuesdays & Thursdays 12:00pm- 1:00pm			LMS-6548-2	
French 5 – UN I	Tuesdays & Thursdays 9:00am- 10:00am	11 January – 19 March	21 December	LMS-6549-1	10-week course with a teacher. 20 hours virtual classes. 10 hours self-paced activities. <b>Prereq:</b> French 4 passed, or placement test results <b>NEW YORK PARTICIPANTS ONLY</b>
	Mondays & Wednesdays 1:00pm- 2:00pm			LMS-6549-2	
French 2 – UN II	Tuesdays & Thursdays 12:00pm- 1:00pm	11 January – 19 March	21 December	LMS-6550-1	10-week course with a teacher. 20 hours virtual classes. 10 hours self-paced activities. <b>Prereq:</b> French 6 passed, or placement test results <b>NEW YORK PARTICIPANTS ONLY</b>
	Mondays & Wednesdays 9:00am- 10:00am			LMS-6550-2	

French 4 – UN II	Tuesdays & Thursdays 12:00pm- 1:00pm	11 January – 19 March	21 December	LMS-6551-1	10-week course with a teacher. 20 hours virtual classes. 10 hours self-paced activities. <b>Prereq:</b> French 8 passed, or placement test results <b>NEW YORK PARTICIPANTS ONLY</b>
	Mondays & Wednesdays 6:00pm- 7:00pm			LMS-6551-2	
BRUSH-UP COURSES					
Online Brush-Up UN I.1 (Get to know each other)	Tuesdays 9:00am- 10:00am	11 January – 29 January	06 January	LMS-6304-7	Review content from French 2 and 3. 10-hour course with a teacher. <b>Prereq:</b> French 2 or placement test results <b>NEW YORK PARTICIPANTS ONLY</b>
Online Brush-Up UN I.1 (Talk about your place of origin)	Tuesdays 11:00am- 12:00pm	01 February – 19 February	27 January	LMS-6305-7	
Online Brush-Up UN I.1 (Prepare a trip to Paris)	Mondays 1:00pm- 2:00pm	22 February – 12 March	17 February	LMS-6306-7	
Online Brush-Up UN I.2 (Talk about education and career)	Tuesdays 11:00am- 12:00pm	11 January – 29 January	06 January	LMS-6307-6	Review content from French 4 and 5. 10-hour course with a teacher. <b>Prereq:</b> French 4 or placement test results <b>NEW YORK PARTICIPANTS ONLY</b>
Online Brush-Up UN I.2 (Talk about our hometown)	Tuesdays 2:00pm- 3:00pm	01 February – 19 February	27 January	LMS-6308-6	
Online Brush-Up UN I.2 (Organize a Francophone event)	Tuesdays 1:00pm- 2:00pm	22 February – 12 March	17 February	LMS-6309-6	
Online Brush-Up UN II.1 (Discuss work and life balance)	Tuesdays 1:00pm- 2:00pm	11 January – 29 January	06 January	LMS-6310-7	Review content from French 6 and 7. 10-hour course with a teacher. <b>Prereq:</b> French 6 or placement test results <b>NEW YORK PARTICIPANTS ONLY</b>
Online Brush-Up UN II.1 (Present a Francophone film)	Tuesdays 3:00pm- 4:00pm	01 February – 19 February	27 January	LMS-6311-6	
Online Brush-Up UN II.1 (Propose an ecological initiative)	Wednesdays 1:00pm- 2:00pm	22 February – 12 March	17 February	LMS-6312-6	
COURSES <u>FOR ALL</u> ELIGIBLE PARTICIPANTS					
COURSE TITLE	LIVE ONLINE SESSIONS (NEW YORK TIME)	DATE(S)	LAST DAY TO ENROLL	INSPIRA CODE	DESCRIPTION, MODALITY AND PREREQUISITES
A1 First contact	None	04 January – 02 April	Open year round	LMS-3058-10	Learn French basis and develop your listening skills. 4-hour self-paced course without a teacher. <b>Prereq:</b> None <b>NEW YORK AND GLOBAL PARTICIPANTS</b>

Introducing oneself in French - Speaking	None	04 January – 12 February	03 January	LMS-2683-17	Learn French basis and develop your speaking skills. 10-hour self-paced course with a tutor. <b>Prereq:</b> None <b>NEW YORK AND GLOBAL PARTICIPANTS</b>
Introducing oneself in French - Writing	None	04 January – 12 February	03 January	LMS-2682-17	Learn French basis and develop your speaking skills. 10-hour self-paced course with a tutor. <b>Prereq:</b> None <b>NEW YORK AND GLOBAL PARTICIPANTS</b>
Expressing Likes and Dislikes - Speaking	None	15 February – 26 March	14 February	LMS-2431-16	Learn French basis and develop your speaking skills. 10-hour self-paced course with a tutor. <b>Prereq:</b> None <b>NEW YORK AND GLOBAL PARTICIPANTS</b>
Expressing Likes and Dislikes - Writing	None	15 February – 26 March	14 February	LMS-2430-17	Learn French basis and develop your speaking skills. 10-hour self-paced course with a tutor. <b>Prereq:</b> None <b>NEW YORK AND GLOBAL PARTICIPANTS</b>
Employer un langage inclusif	None	11 January – 05 February	04 January	LMS-5769-5	Learn about inclusive language and use it in your working environment. 15-hour self-paced course with a tutor. <b>Prereq:</b> French 9 <b>NEW YORK AND GLOBAL PARTICIPANTS</b>
		22 February – 12 March	15 February	LMS-5769-6	
S'informer sur l'humanitaire	None	11 January – 19 February	04 January	LMS-3404-9	Learn about Humanitarian affairs and develop your writing and listening skills.15-hour self-paced course with a tutor. <b>Prereq:</b> French 9 <b>NEW YORK AND GLOBAL PARTICIPANTS</b>
		15 February – 26 March	08 February	LMS-3404-10	
<a href="#">Check the UN Language Framework levels</a>					

New participants (except absolute beginners) or returning participants who have not taken a language course for the previous nine months need to register in Inspira for our online [PLACEMENT TEST](#):

**LMS-2640-20**

**ENROLL BY 04 DECEMBER 2020. TEST AVAILABLE ON 08 DECEMBER 2020**



## RUSSIAN - ONLINE COURSES

### **COURSES ONLY FOR NEW YORK-BASED ELIGIBLE PARTICIPANTS**

COURSE TITLE	LIVE ONLINE SESSIONS (NEW YORK TIME)	DATE(S)	LAST DAY TO ENROLL	INSPIRA CODE	DESCRIPTION, MODALITY AND PRE-REQUISITES
Russian 1 – UN I	Mondays & Wednesdays 1:45pm- 3:00pm	11 January – 19 March	21 December	LMS-6512-1	30-hour course with an instructor. Two live sessions per week plus self-paced coursework. <b>Pre-requisite:</b> None <b>NEW YORK PARTICIPANTS ONLY</b>
Russian 2 – UN I	Mondays & Wednesdays 12:00- 1:15pm	11 January – 19 March	21 December	LMS-6514-1	30-hour course with an instructor. Two live sessions per week plus self-paced coursework. <b>Pre-requisite:</b> Russian 1 completed or placement test results “Russian 2 – UN I”. <b>NEW YORK PARTICIPANTS ONLY</b>
Russian Grammar and Vocabulary 3	Mondays & Wednesdays 1:30- 3:00pm	11 January – 19 March	21 December	LMS-6515-1	Live online sessions with an instructor. <b>Pre-requisite:</b> Russian 2 completed or placement test results “Russian 3 – UN I”. <b>NEW YORK PARTICIPANTS ONLY</b>
Russian Grammar and Vocabulary 4	Mondays & Wednesdays 11:45am- 1:15pm	11 January – 19 March	21 December	LMS-6518-1	Live online sessions with an instructor. <b>Pre-requisite:</b> Russian 3 completed or placement test results “Russian 4 – UN I”. <b>NEW YORK PARTICIPANTS ONLY</b>

Russian Grammar and Vocabulary 5	Mondays & Wednesdays 12:00- 1:30pm	11 January – 19 March	21 December	LMS-6519-1	Live online sessions with an instructor. <b>Pre-requisite:</b> Russian 4 completed or placement test results “Russian 5 – UN I”. <b>NEW YORK PARTICIPANTS ONLY</b>
Russian Grammar and Vocabulary 6	Tuesdays & Thursdays 1:30pm- 3:00pm	11 January – 19 March	21 December	LMS-6520-1	Live online sessions with an instructor. <b>Pre-requisite:</b> Russian 5 completed or placement test results “Russian 6 – UN I”. <b>NEW YORK PARTICIPANTS ONLY</b>
Russian Grammar and Vocabulary 7	Tuesdays & Thursdays 11:30am – 1:00pm	11 January – 19 March	21 December	LMS-6523-1	Live online sessions with an instructor. <b>Pre-requisite:</b> Russian 6 completed or placement test results “Russian 7 – UN I”. <b>NEW YORK PARTICIPANTS ONLY</b>
<a href="#">Check the UN Language Framework levels</a>					

New participants (except absolute beginners) or returning participants who have not taken a language course for the previous nine months need to register in Inspira for our online [PLACEMENT TEST](#):

**LMS-2630-5**

**TEST AVAILABLE FROM 01 DECEMBER UNTIL 13 DECEMBER 2020**



## SPANISH - ONLINE COURSES

**COURSES ONLY FOR NEW YORK-BASED ELIGIBLE PARTICIPANTS  
(FOR COURSES FOR “ALL PARTICIPANTS” PLEASE SCROLL DOWN)**

COURSE TITLE	LIVE ONLINE SESSIONS (NEW YORK TIME)	DATE(S)	LAST DAY TO ENROLL	INSPIRA CODE	DESCRIPTION, MODALITY AND PREREQUISITES
Spanish 1 UN I	Mondays & Wednesdays 12:00- 1:15pm	11 January – 17 March	21 December	LMS-6513-1	30-hour online course with a teacher. Two weekly sessions. Each session is 75 minutes live online with a teacher and 15 minutes of autonomous online self-paced work. <b>Prereq:</b> None. For absolute beginners. <b>NEW YORK PARTICIPANTS ONLY</b>
	Tuesdays & Thursdays 12:00- 1:15pm	12 January – 18 March	21 December	LMS-6513-2	
	Tuesdays & Thursdays 1:30- 2:45pm	12 January – 18 March	21 December	LMS-6513-3	
Spanish 2 UN I	Mondays & Wednesdays 12:00- 1:15pm	11 January – 17 March	21 December	LMS-6521-1	30-hour online course with a teacher. Two weekly sessions. Each session is 75 minutes live online with a teacher and 15 minutes of autonomous online self-paced work. <b>Prereq:</b> Passed Spanish 1, or Placement Test Results: Spanish 2, or approximately 30 classroom hours. <b>NEW YORK PARTICIPANTS ONLY</b>
	Mondays & Wednesdays 1:30- 2:45pm	11 January – 17 March	21 December	LMS-6521-2	

Spanish 3 UN I	Mondays & Wednesdays 12:00- 1:15pm	11 January – 17 March	21 December	LMS-6522-1	30-hour online course with a teacher. Two weekly sessions. Each session is 75 minutes live online with a teacher and 15 minutes of autonomous online self-paced work. <b>Prereq:</b> Passed Spanish 2, or Placement Test Results: Spanish 3, or approx.. 60 classroom hours. <b>NEW YORK PARTICIPANTS ONLY</b>
	Mondays & Wednesdays 1:30- 2:45pm	11 January – 17 March	21 December	LMS-6522-2	
Spanish 4 UN I	Tuesdays & Thursdays 12:00- 1:15pm	12 January – 18 March	21 December	LMS-6524-1	30-hour online course with a teacher. Two weekly sessions. Each session is 75 min. live online with a teacher and 15 minutes of autonomous, online, self-paced work without a teacher. <b>Prereq:</b> Passed Spanish 3, or Placement Test Results: Spanish 4, or approx.. 90 classroom hours. <b>NEW YORK PARTICIPANTS ONLY</b>
Spanish 5 UN I	Tuesdays & Thursdays 5:30- 6:45pm	12 January – 18 March	21 December	LMS-6525-1	30-hour online course with a teacher. Two weekly sessions. Each session is 75 min. live online with a teacher and 15 minutes of autonomous, online, self-paced work without a teacher. <b>Prereq.:</b> Passed Spanish 4, or Placement Test Results: Spanish 5, or approx.. 120 classroom hours. <b>NEW YORK PARTICIPANTS ONLY</b>

### COURSES FOR ALL ELIGIBLE PARTICIPANTS

COURSE TITLE	LIVE ONLINE SESSIONS (NEW YORK TIME)	DATE(S)	LAST DAY TO ENROLL	INSPIRA CODE	DESCRIPTION, MODALITY AND PREREQUISITES
First contact with Spanish	None	11 January- 01 April	01 April	LMS-6215-5	2-hour self-paced course without a teacher. For absolute beginners or for beginners who want to review a few basic topics. Very first steps in the Spanish language. Identify oral and written Spanish texts, recognize and pronounce Spanish words and build basic sentences in formal and informal situations in Spanish. <b>Prereq:</b> None. <b>NEW YORK AND GLOBAL PARTICIPANTS</b>

Cómo usar el gerundio en español	None	11 January-01 April	01 April	LMS-3034-8	<p>2-hour self-paced course without a teacher. Learn how to use the -ing form in Spanish: 3 clear rules.</p> <p><b>Prereq:</b> Spanish 6 (approx. 180 classroom hours) and above.</p> <p><b>NEW YORK AND GLOBAL PARTICIPANTS</b></p>
Cómo poner acentos en español	None	11 January-01 April	01 April	LMS-3035-8	<p>3-hour self-paced course without a teacher. Learn the use of Spanish accents.</p> <p><b>Prereq:</b> Spanish 6 (approx. 180 classroom hours) and above</p> <p><b>NEW YORK AND GLOBAL PARTICIPANTS</b></p>
Terminología económica	None	11 January-01 April	01 April	LMS-3036-7	<p>1-hour self-paced course without a teacher. Learn to use the correct and most appropriate term when talking Economics.</p> <p><b>Prereq:</b> Spanish 6 (approx. 180 classroom hours) and above.</p> <p><b>NEW YORK AND GLOBAL PARTICIPANTS</b></p>
Webinario. Sensibilización al uso del español inclusivo en cuanto al género	Friday 22 January 9:30- 11:00am	22 January	15 January	LMS-6245-7	<p>1.5-hour webinar (survey pre and post + webinar) with a teacher. Raise awareness and learn how to apply the UN Guidelines for gender-inclusive language in any communication. Understand what gender-inclusive language means and the difference is between “making gender visible” and “keeping it gender-neutral” in Spanish.</p> <p><b>Prereq:</b> Spanish 6 (approx. 180 classroom hours) and above.</p> <p><b>NEW YORK AND GLOBAL PARTICIPANTS</b></p>
Cómo usar el español de manera inclusiva en cuanto al género	Friday 19 February 9:30- 11:00am (Optional)	01 – 19 February	25 January	LMS-3374-9	<p>4-hour self-paced activity with a teacher. Learn how to apply a diverse range of strategies in Spanish to ensure their communications are inclusive and non-discriminatory in accordance with <a href="#">UN Guidelines for Gender Inclusive Communications</a>.</p> <p><b>Prereq:</b> Spanish 8 (approx. 240 classroom hours) and above.</p> <p><b>NEW YORK AND GLOBAL PARTICIPANTS</b></p>



Formación de formadores (ToT). Capacitación para el personal para organizar un taller sobre el español inclusivo en cuanto al género	Friday 12 March 9:00- 11:00am	12 March	05 March	LMS-4014-10	<p>1.5-hour webinar (survey pre and post + webinar) with aa teacher. Learn how to organize and facilitate a workshop to raise awareness on what gender-inclusive language is and how to integrate related UN recommendations.</p> <p><b>Prereq:</b> Spanish 9 (approx. 270 classroom hours) and above.</p> <p><b>NEW YORK AND GLOBAL PARTICIPANTS</b></p>
Hablemos de desarrollo sostenible. Avanzado. Live online.	Fridays 12:00- 1:30pm	15 January – 19 March	08 January	LMS-2670-6	<p>Online version of a face-to-face course with a teacher. 90 minutes sessions on Zoom or another video conference tool.</p> <p>Conversation course for non-native Spanish speakers, focused on developing fluency and expanding vocabulary. Topics of conversation from news or current issues related to sustainable development in order to improve oral skills.</p> <p><b>Prereq:</b> Spanish 8 (approx. 240 classroom hours) and above.</p> <p><b>FOR NON-NATIVE SPANISH SPEAKERS ONLY</b></p> <p><b>NEW YORK AND GLOBAL PARTICIPANTS</b></p>
<a href="#">Check the UN Language Framework levels</a>					