SPRING 2020 – LANGUAGE AND COMMUNICATIONS PROGRAMME  NEW ONLINE COURSE BROCHURE

TAKE THE OPPORTUNITY TO:

- **Support multilingualism** – essential for the most effective delivery of UN mandates - by developing your proficiency in all six United Nations languages.
- **Communicate effectively and efficiently** for your daily work and career development by developing your communication skills – both writing and speaking.

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<th>Language</th>
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<td>Arabic</td>
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Questions about registration, eligibility, or other?

- Visit our website: [https://hr.un.org/page/language-programmes-unhq-0](https://hr.un.org/page/language-programmes-unhq-0)
- Email our team: DOS-CDOTS-training@un.org
## ARABIC- ONLINE COURSES - GLOBAL SECRETARIAT

All online courses are currently FREE even for those eligible as “paying” students

<table>
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<tr>
<th>COURSES</th>
<th>LIVE ONLINE SESSIONS (NEW YORK TIME)</th>
<th>DATE(S)</th>
<th>LAST DAY TO ENROLL</th>
<th>INSPIRA CODE</th>
<th>DESCRIPTION, MODALITY AND PREREQUISITES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction to Arabic Language UN Level I</td>
<td>Thursdays 12:00-1:00pm</td>
<td>30 April – 02 July</td>
<td>20 April</td>
<td>LMS-6290-1</td>
<td>A foundational specialized course that gives a general overview of Modern Standard Arabic and introduces the Arabic alphabet along with some common expressions in Arabic. Web-based—10 live sessions with teacher. <strong>Prereq:</strong> None</td>
</tr>
<tr>
<td></td>
<td>Thursdays 8:30-9:30am</td>
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<td>LMS-6290-2</td>
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</tr>
<tr>
<td>Arabic Pronunciation and Conversation I UN Level I</td>
<td>Tuesday 12:00-1:00pm</td>
<td>28 April – 30 June</td>
<td>20 April</td>
<td>LMS-6287-1</td>
<td>A foundational specialized course that helps participants improve their pronunciation and speaking fluency in Modern Standard Arabic. It focuses mainly on basic pronunciation rules of Arabic as well as basic conversational skills. Web-based—10 live sessions with teacher. <strong>Prereq:</strong> 1+ (Arabic 2)</td>
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<tr>
<td></td>
<td>Tuesday 8:30-9:30am</td>
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<td>LMS-6287-2</td>
<td></td>
</tr>
<tr>
<td>Arabic Pronunciation and Conversation II UN Level I</td>
<td>Mondays 12:00-1:00pm</td>
<td>27 April – 29 June</td>
<td>20 April</td>
<td>LMS-6288-1</td>
<td>A foundational specialized course that helps participants improve their pronunciation and speaking fluency in Modern Standard Arabic. It focuses mainly on conversational skills as well as pronunciation rules of Arabic. Web-based—10 live sessions with teacher. <strong>Prereq:</strong> 2+ (Arabic 3-4)</td>
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<tr>
<td></td>
<td>Mondays 8:30-9:30am</td>
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<td>LMS-6288-2</td>
<td></td>
</tr>
<tr>
<td>Arabic Pronunciation and Conversation III UN Level I</td>
<td>Thursdays 12:00-1:00pm</td>
<td>30 April – 02 July</td>
<td>20 April</td>
<td>LMS-6289-1</td>
<td>A foundational specialized course that helps participants improve their pronunciation and speaking fluency in Modern Standard Arabic. It focuses mainly on conversational skills as well as pronunciation rules of Arabic. Web-based—10 live sessions with teacher. <strong>Prereq:</strong> 4+ (Arabic 5-6)</td>
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<td></td>
<td>Thursdays 8:30-9:30am</td>
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<td>LMS-6289-2</td>
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<tr>
<td>Arabic for Media: Reading and Writing UN Level II</td>
<td>Tuesdays 12:00-1:30pm</td>
<td>05 May – 23 June</td>
<td>27 April</td>
<td>LMS-6291-1</td>
<td>An intermediate specialized course that helps participants enhance their reading and writing skills in Modern Standard Arabic through examining various media materials in Arabic. Web-based—8 live sessions with teacher. <strong>Prereq:</strong> 8+ (Arabic 9-10)</td>
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<tr>
<td></td>
<td>Tuesdays 8:30-10:00am</td>
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<td>LMS-6291-2</td>
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<tr>
<td>Course</td>
<td>Schedule</td>
<td>Dates</td>
<td>Prereq</td>
<td>Details</td>
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<tr>
<td>UN Stories in Arabic UN Level II</td>
<td>Wednesdays 5:30-7:00pm</td>
<td>06 May – 24 June</td>
<td>27 April</td>
<td>An intermediate specialized course that focuses on enhancing the participants’ reading and writing skills in Modern Standard Arabic while being engaged in stories related to the UN humanitarian work. Web-based—live sessions with teacher. Prereq: 6+ (Arabic 7-8)</td>
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<tr>
<td></td>
<td>Wednesdays 8:30-10:00am</td>
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<td>LMS-6286-2</td>
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<tr>
<td>Sustainable Development Conversations in Arabic UN Level III</td>
<td>Wednesdays 1:30-3:00pm</td>
<td>06 May- 24 June</td>
<td>27 April</td>
<td>An advanced specialized course that mainly focuses on enhancing the participants' speaking and listening skills in Modern Standard Arabic while being engaged in content on sustainable development. Web-based—8 live sessions with teacher. Prereq: 10+</td>
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<td></td>
<td>Wednesdays 8:30-10:00 am</td>
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<td>LMS-6284-2</td>
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<tr>
<td>Hewar Al Omam UN Level III</td>
<td>Thursdays 5:30-7:00pm</td>
<td>07 May – 25 June</td>
<td>27 April</td>
<td>An advanced specialized course designed for learners of Modern Standard Arabic who prefer a flexible and open curriculum that is tailored to their specific needs. Web-based—8 live sessions with teacher. Prereq: 10+</td>
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<tr>
<td></td>
<td>Tuesdays 5:30-7:00pm</td>
<td>05 May – 23 June</td>
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<td>LMS-6285-2</td>
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<tr>
<td>Gender-inclusive language in Arabic UN Level IV</td>
<td>On Demand</td>
<td>27 April – 25 May</td>
<td>20 April</td>
<td>A training that focuses on using gender inclusive language in Modern Standard Arabic that is consistent with the UN gender equality development goal. Self-paced—4 optional live sessions with teacher. Prereq: Native or near native fluency in MSA.</td>
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<td></td>
<td>On Demand</td>
<td>25 May – 22 June</td>
<td>15 May</td>
<td>LMS-4012-4</td>
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Check the UN Language Framework levels
New participants (except absolute beginners) or returning participants who have not taken a language course for the previous nine months need to register in Inspira for our online Placement Test:

**LMS-2650-12**

AVAILABLE UNTIL 1 JUNE 2020. LEARNERS WILL RECEIVE AN EMAIL ABOUT HOW TO ACCESS THE TEST.

## CHINESE - ONLINE COURSES - GLOBAL SECRETARIAT

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<table>
<thead>
<tr>
<th>COURSES</th>
<th>LIVE ONLINE SESSIONS (NEW YORK TIME)</th>
<th>DATE(S)</th>
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<tbody>
<tr>
<td>Basic Chinese Conversation</td>
<td>Group or 1-on-1 session to be scheduled with the teacher</td>
<td>27 April-02 July</td>
<td>20 April</td>
<td>LMS-6251-1</td>
<td>Build and improve basic conversation skills through topics about daily life. Learners will receive instructions via email on how to access online materials and schedule live sessions. <strong>Prereq</strong>: Chinese 1 (approx. 30 classroom hours)</td>
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<tr>
<td>Intermediate Chinese Conversation</td>
<td>Group or 1-on-1 session to be scheduled with the teacher</td>
<td>27 April-02 July</td>
<td>20 April</td>
<td>LMS-6252-1</td>
<td>Reinforce, improve and further build conversation skills in more formal contexts. Learners will receive instructions via email on how to access online materials and schedule live sessions. <strong>Prereq</strong>: Chinese 5 (approx. 160 classroom hours)</td>
</tr>
<tr>
<td>Basic Chinese Listening</td>
<td>1-on-1 tutoring to be scheduled with the teacher</td>
<td>27 April-02 July</td>
<td>20 April</td>
<td>LMS-3960-4</td>
<td>Build and improve basic listening skills. Self-paced study with a teacher. Learners will receive instructions via email on how to access online materials and schedule live sessions. <strong>Prereq</strong>: Chinese 1 (approx. 30 classroom hours)</td>
</tr>
<tr>
<td>Intermediate Chinese Listening</td>
<td>1-on-1 tutoring to be scheduled with the teacher</td>
<td>27 April-02 July</td>
<td>20 April</td>
<td>LMS-4003-4</td>
<td>Reinforce, improve and further build listening skills. Self-paced study with a teacher. Self-paced study with a teacher. Learners will receive instructions via email on how to access online materials and schedule live sessions. <strong>Prereq</strong>: Chinese 5 (approx. 160 classroom hours)</td>
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<tr>
<td>Chinese Grammar Review</td>
<td>1-on-1 tutoring to be scheduled with the teacher</td>
<td>27 April-02 July</td>
<td>20 April</td>
<td>LMS-2733-7</td>
<td>Review and practice grammatical constructions at different levels. Self-paced study with a teacher. Learners will receive instructions via email on how to access online materials and schedule live sessions. <strong>Prereq/Coreq</strong>: Chinese 3 (approx. 100 classroom hours)</td>
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<tr>
<td>Course</td>
<td>Type</td>
<td>Start Date</td>
<td>End Date</td>
<td>Dates</td>
<td>Code</td>
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<tr>
<td>Advanced Chinese Topics</td>
<td>Group or 1-on-1 session</td>
<td>27 April-02 July</td>
<td>20 April</td>
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<td>LMS-3961-3</td>
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<td>to be scheduled with the</td>
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<td>teacher</td>
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<tr>
<td>Using Gender-inclusive Language in Chinese</td>
<td>None</td>
<td>01 June-19 June</td>
<td>25 May</td>
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<td>LMS-4004-3</td>
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<tr>
<td>Chinese Pronunciation I</td>
<td>1-on-1 tutoring</td>
<td>25 May-02 July</td>
<td>18 May</td>
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<td>LMS-2425-6</td>
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<tr>
<td>Chinese Pronunciation II</td>
<td>1-on-1 tutoring</td>
<td>25 May-02 July</td>
<td>18 May</td>
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<td>LMS-3959-3</td>
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<td>To be scheduled with</td>
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<td>the teacher</td>
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<tr>
<td>Basic Chinese Reading and Writing</td>
<td>Group or 1-on-1 session</td>
<td>25 May-02 July</td>
<td>18 May</td>
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<td>LMS-6265-1</td>
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<td>teacher</td>
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<tr>
<td>Intermediate Chinese Reading and Writing</td>
<td>1-on-1 tutoring</td>
<td>25 May-02 July</td>
<td>18 May</td>
<td></td>
<td>LMS-6266-1</td>
</tr>
<tr>
<td>Program</td>
<td>Description</td>
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<td>End Date</td>
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<tr>
<td>Chinese LPE Preparation</td>
<td>1-on-1 tutoring to be scheduled with the teacher</td>
<td>8 June-02 July</td>
<td>01 June</td>
<td>LMS-6264-1</td>
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<td></td>
<td>Become familiar with the structure, components, proficiency targets and delivery method of the UN Chinese Language Proficiency Exam. Self-paced study with a teacher. Learners will receive instructions via email on how to access online materials and schedule live sessions.</td>
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<td>Prereq: Chinese 9 (approx. 300 classroom hours)</td>
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<tr>
<td>Introduction to Pronunciation in English online</td>
<td>Tuesdays &amp; Thursdays 1:30-2:30pm</td>
<td>05 May - 16 June</td>
<td>24 April</td>
<td>LMS-6267-1</td>
<td>6-hour teacher-led course. Improve your pronunciation skills in English through a variety of activities. <strong>Prereq:</strong> None. Recommended for English 1-4.</td>
</tr>
<tr>
<td>Introduction to Listening in English online</td>
<td>Mondays &amp; Wednesdays 2:00–3:00pm</td>
<td>04 May - 15 June</td>
<td>24 April</td>
<td>LMS-6262-1</td>
<td>6-hour teacher-led course. Improve your listening skills in English through a variety of activities. <strong>Prereq:</strong> None. Recommended for English 1-4.</td>
</tr>
<tr>
<td>Introduction to Writing in English online</td>
<td>Mondays 12:00-1:30pm</td>
<td>04 May - 29 June</td>
<td>24 April</td>
<td>LMS-6263-1</td>
<td>12-hour teacher-led course. Improve your writing skills in English through a variety of activities. <strong>Prereq:</strong> None. Recommended for English 1 -4.</td>
</tr>
<tr>
<td>Effective Speaking Skills in English online</td>
<td>Mondays &amp; Wednesdays 1:30-3:00pm</td>
<td>13 May - 03 June</td>
<td>08 May</td>
<td>LMS-6270-1</td>
<td>6-hour teacher-led course. Build confidence and fluency in workplace discussions, meetings and other on-the-job interactions. <strong>Prereq:</strong> English 3. Recommended for English 4-7.</td>
</tr>
<tr>
<td>Intermediate Vocabulary in English online</td>
<td>Thursdays 12:00–1:30pm</td>
<td>07 May - 25 June</td>
<td>24 April</td>
<td>LMS-6268-1</td>
<td>12-hour teacher-led course. Learn and practice new words as you continue to develop your overall English proficiency. <strong>Prereq:</strong> English 2. Recommended for English 3-6.</td>
</tr>
<tr>
<td>Intermediate Conversation in English online</td>
<td>Tuesdays 11:30am–1:00pm</td>
<td>05 May - 16 June</td>
<td>24 April</td>
<td>LMS-6269-1</td>
<td>9-hour teacher-led course. Build your conversation skills and develop your overall proficiency in English on a wide variety of topics. <strong>Prereq:</strong> English 2. Recommended for English 3-6.</td>
</tr>
<tr>
<td>Exploring the United Nations online</td>
<td>Tuesdays 1:30–3:00pm</td>
<td>05 May - 30 June</td>
<td>24 April</td>
<td>LMS-2677-4</td>
<td>12-hour teacher-led course. Learn about the history and work of the United Nations by completing self-paced lessons and then attending group lessons online to discuss the topics and share related experiences. <strong>Prereq:</strong> English 4.</td>
</tr>
<tr>
<td>Course Title</td>
<td>Days and Times</td>
<td>Dates</td>
<td>Prereq</td>
<td>Location</td>
<td>Summary</td>
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<tr>
<td>Discourse Strategies, Part 1 online</td>
<td>Wednesdays 3:30-5:00pm</td>
<td>06 May - 4 June</td>
<td>24 April</td>
<td>LMS-6271-1</td>
<td>12-hour teacher-led course. Learn and practice useful strategies and vocabulary commonly used in workplace meetings and negotiations. <strong>Prereq</strong>: English 6</td>
</tr>
<tr>
<td>LPE Preparation online</td>
<td>Fridays 8:00-10:00am</td>
<td>22 May - 26 June</td>
<td>15 May</td>
<td>LMS-4034-1</td>
<td>6-hour teacher-led course. Learn and apply strategies for all sections of the Language Proficiency Exam (reading, listening, grammar, writing and speaking). <strong>Prereq</strong>: English 6</td>
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<tr>
<td></td>
<td>Wednesdays 11:30am-1:30pm</td>
<td>06 May - 10 June</td>
<td>24 April</td>
<td>LMS-4034-2</td>
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<tr>
<td>Presentation Skills Workshop in English, online</td>
<td>Mondays 1:30-3:00pm</td>
<td>04 May - 29 June</td>
<td>24 April</td>
<td>LMS-2278-10</td>
<td>12-hour teacher-led course. Learn how to give an effective presentation at work. Exchange best presentation practices with colleagues by getting and giving feedback on live, online presentations. <strong>Prereq</strong>: English 9</td>
</tr>
<tr>
<td>Correspondence Writing in English, online</td>
<td>Thursdays 3:30-5:00pm</td>
<td>07 May - 25 June</td>
<td>24 April</td>
<td>LMS-3197-5</td>
<td>12-hour teacher-led course. Improve work-related correspondence writing skills (letters, memos, email). <strong>Prereq</strong>: English 6</td>
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<tr>
<td>Email Etiquette online webinar</td>
<td>7:00-9:00am</td>
<td>Wednesday</td>
<td>05 June</td>
<td>LMS-6168-3</td>
<td>2-hour teacher-led webinar. Review best practices for emailing in the UN context. <strong>Prereq</strong>: English 6</td>
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<td>9:00-11:00am</td>
<td>Tuesday</td>
<td>15 May</td>
<td>LMS-6183-4</td>
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<tr>
<td>Summary Writing online webinar</td>
<td>8:00-10:00am</td>
<td>Friday</td>
<td>15 May</td>
<td>LMS-1845-20</td>
<td>2-hour teacher-led webinar. Review and practice techniques for composing summaries of longer texts. <strong>Prereq</strong>: English 6</td>
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<tr>
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<td>8:00-10:00am</td>
<td>Monday</td>
<td>15 May</td>
<td>LMS-1845-21</td>
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<tr>
<td>Writing for iSeek online webinar</td>
<td>9:00-11:00am</td>
<td>Wednesday</td>
<td>24 April</td>
<td>LMS-2662-27</td>
<td>2-hour teacher-led webinar. Learn how to write and publish an article or story on iSeek. Write and receive feedback on your own iSeek story. <strong>Prereq</strong>: English 9</td>
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<tr>
<td></td>
<td>9:00-11:00am</td>
<td>Wednesday</td>
<td>05 June</td>
<td>LMS-2662-28</td>
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<tr>
<td>Advanced Grammar Topics: Which vs. That</td>
<td>7:00-8:30am</td>
<td>Wednesday</td>
<td>17 April</td>
<td>LMS-5749-5</td>
<td>1.5-hour teacher-led webinar. Learn about relative clauses in English and when to use 'which' or 'that'. <strong>Prereq</strong>: English 6</td>
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<tr>
<td></td>
<td>8:00-9:30am</td>
<td>Thursday</td>
<td>22 May</td>
<td>LMS-5749-6</td>
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<tr>
<td>Advanced Grammar Topics: Passive Voice</td>
<td>7:00-8:30am</td>
<td>Wednesday</td>
<td>24 April</td>
<td>LMS-5750-5</td>
<td>1.5-hour teacher-led webinar. Master the passive voice, including when and when not to use it. <strong>Prereq</strong>: English 6</td>
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<td>8:00-9:30am</td>
<td>Thursday</td>
<td>29 May</td>
<td>LMS-5750-6</td>
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<tr>
<td>Course Title</td>
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<td>Prereq</td>
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<tr>
<td>Advanced Grammar Topics: Modal Verbs</td>
<td>7:00-8:30am</td>
<td>Wednesday 6 May</td>
<td>01 May</td>
<td>1.5-hour teacher-led webinar. Learn the proper forms and the various meanings of modal auxiliary verbs (could, should, would), present and past tense. <strong>Prereq:</strong> English 6</td>
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<td></td>
<td>8:00-9:30am</td>
<td>Thursday 11 June</td>
<td>05 June</td>
<td>LMS-5751-6</td>
<td></td>
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<tr>
<td>Advanced Grammar Topics: Phrasal Verbs</td>
<td>7:00-8:30am</td>
<td>Wednesday 13 May</td>
<td>08 May</td>
<td>1.5-hour teacher-led webinar. Learn and practice using many common 2- and 3-words verbs in English. <strong>Prereq:</strong> English 6</td>
<td></td>
</tr>
<tr>
<td></td>
<td>8:00-9:30am</td>
<td>Thursday 18 June</td>
<td>05 June</td>
<td>LMS-5752-5</td>
<td></td>
</tr>
<tr>
<td>Advanced Grammar Topics: Sentence Punctuation</td>
<td>7:00-8:30am</td>
<td>Wednesday 20 May</td>
<td>15 May</td>
<td>1.5-hour teacher-led webinar. Review clause structure and learn how to avoid comma splices, run-ons and sentence fragments in your writing. <strong>Prereq:</strong> English 6</td>
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</tr>
<tr>
<td></td>
<td>8:00-9:30am</td>
<td>Thursday 26 June</td>
<td>05 June</td>
<td>LMS-5753-6</td>
<td></td>
</tr>
<tr>
<td>Using Gender-inclusive Language in English</td>
<td>Group session to be scheduled by the teacher (optional)</td>
<td>04 May - 22 May</td>
<td>24 April</td>
<td>4-hour self-paced course with a mediated online forum and one optional online teacher-led live session. Learn and apply the UN Guidelines for using gender-inclusive language in English. <strong>Prereq:</strong> English 9</td>
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<tr>
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<td>01 June - 19 June</td>
<td>15 May</td>
<td>LMS-5770-5</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>11 June - 02 July</td>
<td>15 May</td>
<td>LMS-5770-6</td>
<td></td>
</tr>
</tbody>
</table>
New participants (except absolute beginners) or returning participants who have not taken a language course for the previous nine months need to register in Inspira for our online PLACEMENT TEST:

**LMS-2620-24**

**AVAILABLE UNTIL 5 MAY 2020**

**FRENCH- ONLINE COURSES - GLOBAL SECRETARIAT**

All online courses are currently FREE even for those eligible as “paying” students

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LIVE ONLINE SESSIONS (NEW YORK TIME)</th>
<th>DATE(S)</th>
<th>LAST DAY TO ENROLL</th>
<th>INSPIRA CODE</th>
<th>DESCRIPTION, MODALITY AND PREREQUISITES</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1 First contact</td>
<td>None</td>
<td>22 April - 01 July</td>
<td>Open year round</td>
<td>LMS-3058-8</td>
<td>Learn French basis and develop your listening skills. 4-hour self-paced course without a te. Prereq: None</td>
</tr>
<tr>
<td>Introducing oneself in French - Writing</td>
<td>None</td>
<td>22 April – 03 June</td>
<td>15 April</td>
<td>LMS-2682-13</td>
<td>Learn French basis and develop your writing skills. 10 hour self-paced with a tutor. Prereq: None</td>
</tr>
<tr>
<td>Introducing oneself in French - Speaking</td>
<td>None</td>
<td>22 April – 03 June</td>
<td>15 April</td>
<td>LMS-2683-13</td>
<td>Learn French basis and develop your speaking skills. 10-hour self-paced course with a tutor. Prereq: None</td>
</tr>
<tr>
<td>Expressing Likes and Dislikes - Writing</td>
<td>None</td>
<td>20 May – 01 July</td>
<td>27 May</td>
<td>LMS-2430-14</td>
<td>Learn French basis and develop your writing skills. 10-hour self-paced course with a tutor. Prereq: None</td>
</tr>
<tr>
<td>Expressing Likes and Dislikes - Speaking</td>
<td>None</td>
<td>20 May – 01 July</td>
<td>27 May</td>
<td>LMS-2431-13</td>
<td>Learn French basis and develop your speaking skills. 10-hour self-paced course with a tutor. Prereq: None</td>
</tr>
<tr>
<td>Brush-up 1. UN Level I</td>
<td>Group or 1-on-1 sessions to be scheduled with the teacher</td>
<td>11 May - 29 May</td>
<td>08 May</td>
<td>LMS-6304-1</td>
<td>Review content from French 2 and 3. 10-hour course with a teacher. Prereq: French 2</td>
</tr>
<tr>
<td>Cours</td>
<td>Description</td>
<td>Dates</td>
<td>Précédent (Prereq)</td>
<td>Petrole Venus (LMS)</td>
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<tr>
<td><strong>Brush-up 2. UN Level I</strong></td>
<td>Groupe de 1-1 sessions prévues avec l'enseignant</td>
<td>01 June – 19 June</td>
<td>29 May</td>
<td>LMS-6305-1, LMS-6305-2, LMS-6305-3, LMS-6305-4 10-hour course with a tutor. Prereq: French 2</td>
<td></td>
</tr>
<tr>
<td><strong>Brush-up 3. UN Level I</strong></td>
<td>Groupe de 1-1 sessions prévues avec l'enseignant</td>
<td>22 June - 03 July</td>
<td>19 June</td>
<td>LMS-6306-1, LMS-6306-2, LMS-6306-3, LMS-6306-4 10-hour course with a tutor. Prereq: French 2</td>
<td></td>
</tr>
<tr>
<td><strong>Brush-up 4. UN Level I</strong></td>
<td>Groupe de 1-1 sessions prévues avec l'enseignant</td>
<td>11 May – 29 May</td>
<td>08 May</td>
<td>LMS-6307-1, LMS-6307-2, LMS-6307-3 10-hour course with a tutor. Prereq: French 4</td>
<td></td>
</tr>
<tr>
<td><strong>Brush-up 5. UN Level I</strong></td>
<td>Groupe de 1-1 sessions prévues avec l'enseignant</td>
<td>01 June – 19 June</td>
<td>29 May</td>
<td>LMS-6308-1, LMS-6308-2, LMS-6308-3 10-hour course with a tutor. Prereq: French 4</td>
<td></td>
</tr>
<tr>
<td><strong>Brush-up 6. UN Level I</strong></td>
<td>Groupe de 1-1 sessions prévues avec l'enseignant</td>
<td>22 June - 03 July</td>
<td>19 June</td>
<td>LMS-6309-1, LMS-6309-2, LMS-6309-3 10-hour course with a tutor. Prereq: French 4</td>
<td></td>
</tr>
<tr>
<td><strong>Brush-up 1. UN Level II</strong></td>
<td>Groupe de 1-1 sessions prévues avec l'enseignant</td>
<td>11 May – 29 May</td>
<td>08 May</td>
<td>LMS-6310-1, LMS-6310-2, LMS-6310-3 10-hour course with a tutor. Prereq: French 6</td>
<td></td>
</tr>
<tr>
<td><strong>Brush-up 2. UN Level II</strong></td>
<td>Groupe de 1-1 sessions prévues avec l'enseignant</td>
<td>01 June – 19 June</td>
<td>29 May</td>
<td>LMS-6311-1, LMS-6311-2, LMS-6311-3 10-hour course with a tutor. Prereq: French 6</td>
<td></td>
</tr>
<tr>
<td><strong>Brush-up 3. UN Level II</strong></td>
<td>Groupe de 1-1 sessions prévues avec l'enseignant</td>
<td>22 June - 03 July</td>
<td>19 June</td>
<td>LMS-6312-1, LMS-6312-2, LMS-6312-3 10-hour course with a tutor. Prereq: French 6</td>
<td></td>
</tr>
<tr>
<td><strong>Parlons de l'égalité des sexes</strong></td>
<td>None</td>
<td>27 May - 02 July</td>
<td>20 May</td>
<td>LMS-3055-10 Learn about SDG5 and develop your writing, reading and listening skills. 15-hour self-paced course with a tutor. Prereq: French 9</td>
<td></td>
</tr>
<tr>
<td><strong>Employer un langage inclusif</strong></td>
<td>None</td>
<td>03 June - 02 July</td>
<td>20 May</td>
<td>LMS-5769-3 Learn about inclusive language and use it in your working environment. 3-hour self-paced course with a tutor. Prereq: French 9</td>
<td></td>
</tr>
<tr>
<td><strong>S'informer sur l'humanitaire</strong></td>
<td>None</td>
<td>12 May - 18 June</td>
<td>5 May</td>
<td>LMS-3404-7 Learn about Humanitarian affairs and develop your writing and listening skills. 15-hour self-paced course with a tutor. Prereq: French 9</td>
<td></td>
</tr>
<tr>
<td>Course Title</td>
<td>Prereq</td>
<td>Start Date</td>
<td>End Date</td>
<td>LMS Code</td>
<td>Description</td>
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<tr>
<td>Préparer les épreuves de compréhension et de langue de l'EAL</td>
<td>None</td>
<td>22 April - 01 July</td>
<td>15 April</td>
<td>LMS-1699-10</td>
<td>Learn about the LPE format and improve your strategies to be prepared for the LPE. Self-paced course without a tutor. <strong>Prereq:</strong> None</td>
</tr>
<tr>
<td><strong>EAL - présentation et stratégies</strong></td>
<td>None</td>
<td>22 April - 01 July</td>
<td>15 April</td>
<td>LMS-2500-10</td>
<td>Learn about the LPE and develop your strategies. 2-hour self-paced course without a tutor. <strong>Prereq:</strong> None</td>
</tr>
<tr>
<td>Préparer l'épreuve d'expression écrite de l'EAL</td>
<td>None</td>
<td>22 April - 13 May</td>
<td>15 April</td>
<td>LMS-2493-12</td>
<td>Learn about composition part of the LPE part and develop your writing skills. 10-hour self-paced course with a tutor. <strong>Prereq:</strong> French 7</td>
</tr>
<tr>
<td></td>
<td>None</td>
<td>13 May - 03 June</td>
<td>6 May</td>
<td>LMS-2493-13</td>
<td></td>
</tr>
<tr>
<td></td>
<td>None</td>
<td>03 June - 24 June</td>
<td>27 May</td>
<td>LMS-2493-14</td>
<td></td>
</tr>
<tr>
<td></td>
<td>None</td>
<td>03 June - 24 June</td>
<td>27 May</td>
<td>LMS-2493-15</td>
<td></td>
</tr>
<tr>
<td>Préparer l'épreuve d'expression écrite de l'EAL</td>
<td>None</td>
<td>22 April -13 May</td>
<td>15 April</td>
<td>LMS-2494-12</td>
<td>Learn about LPE writing part and develop your writing skills. 10-hour self-paced course with a tutor. <strong>Prereq:</strong> French 7</td>
</tr>
<tr>
<td></td>
<td>None</td>
<td>13 May - 3 June</td>
<td>6 May</td>
<td>LMS-2494-13</td>
<td></td>
</tr>
<tr>
<td></td>
<td>None</td>
<td>03 June - 24 June</td>
<td>27 May</td>
<td>LMS-2494-14</td>
<td></td>
</tr>
<tr>
<td></td>
<td>None</td>
<td>03 June - 24 June</td>
<td>27 May</td>
<td>LMS-2494-15</td>
<td></td>
</tr>
<tr>
<td>Webinaire Épreuves de l'EAL - Questions/Réponses</td>
<td>9:00-10:30am</td>
<td>Friday 05 June</td>
<td>29 May</td>
<td>LMS-4016-3</td>
<td>Webinar with a teacher. Learn about the format of the LPE and ask your questions. <strong>Prereq:</strong> French 7</td>
</tr>
<tr>
<td></td>
<td>10:00-11:30am</td>
<td>Friday 26 June</td>
<td>19 May</td>
<td>LMS-4016-4</td>
<td></td>
</tr>
</tbody>
</table>

*Check the UN Language Framework levels*
Students who are new to the Russian Programme (but are not complete beginners in Russian) or returning students who have not taken a Russian language course for the previous nine months need to register in Inspira for the online Placement Test:

**LMS-2640-18**

**WHICH WILL BE HELD ON FRIDAY 1 MAY FROM 1:30 TO 3:00 PM**

**RUSSIAN- ONLINE COURSES - GLOBAL SECRETARIAT**

All online courses are currently FREE even for those eligible as “paying” students

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LIVE ONLINE SESSIONS (NEW YORK TIME)</th>
<th>DATE(S)</th>
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</tr>
</thead>
</table>
| Russian 1 Preview | Tuesdays & Thursdays 9:00 – 10:00 am | 12 May - 02 July | 01 May             | LMS-6272-1    | Online live sessions with an instructor for total beginners in Russian. It aims at providing them with the tools for their very first steps in the Russian language: identify oral and written Russian texts, learn the Russian alphabet, recognize and pronounce Russian words and build basic sentences in formal and informal situations in Russian. Upon completion, students can enroll in Russian 1.  
**Prereq:** None |
| Russian 1 Preview | Tuesday and Thursday 12:00 – 1:00 pm | 12 May - 02 July | 01 May             | LMS-6272-2    |                                                                                                                                                                                                                                                                                                                                                     |
| Russian 2 Preview | Mondays & Wednesdays 1:30 – 2:30 pm  | 11 May - 01 July | 01 May             | LMS-6273-1    | Online live sessions with an instructor for those who have completed Russian 1. This course strengthens the concepts from Russian 1 and introduces new material in preparation for Russian 2. Upon completion, students can enroll in Russian 2.  
**Prereq:** Russian 1 completed or placement test results “Russian 2”. |
| Russian 3 Preview | Mondays & Wednesdays 1:00 – 2:00 pm | 11 May - 01 July | 01 May             | LMS-6274-1    | Online live sessions with an instructor for those who have completed Russian 2. This course strengthens the concepts from Russian 2 and introduces new material in preparation for Russian 3. Upon completion, students can enroll in Russian 3.  
**Prereq:** Russian 2 completed or placement test results “Russian 3”. |
<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Dates</th>
<th>Start Date</th>
<th>Course Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Russian 4 Preview</td>
<td>Mondays &amp; Wednesdays</td>
<td>12:00 – 1:00 pm</td>
<td>11 May - 01 July</td>
<td>01 May</td>
<td>LMS-6275-1</td>
<td>Online live sessions with an instructor for those who have completed Russian 3. This course strengthens the concepts from Russian 3 and introduces new material in preparation for Russian 4. Upon completion, students can enroll in Russian 4. <strong>Prereq:</strong> Russian 3 completed or placement test results “Russian 4”.</td>
</tr>
<tr>
<td>Russian 5 Preview</td>
<td>Tuesdays &amp; Thursdays</td>
<td>1:00 –2:00 pm</td>
<td>12 May - 02 July</td>
<td>01 May</td>
<td>LMS-6276-1</td>
<td>Online live sessions with an instructor for those who have completed Russian 4. This course strengthens the concepts from Russian 4 and introduces new material in preparation for Russian 5. Upon completion, students can enroll in Russian 5. <strong>Prereq:</strong> Russian 4 completed or placement test results “Russian 5”.</td>
</tr>
<tr>
<td>Russian 6 Preview</td>
<td>Tuesdays &amp; Thursdays</td>
<td>12:00 –1:00 pm</td>
<td>12 May - 02 July</td>
<td>01 May</td>
<td>LMS-6277-1</td>
<td>Online live sessions with an instructor for those who have completed Russian 5. This course strengthens the concepts from Russian 5 and introduces new material in preparation for Russian 6. Upon completion, students can enroll in Russian 5. <strong>Prereq:</strong> Russian 5 completed or placement test results “Russian 5”.</td>
</tr>
<tr>
<td>Russian 8 Preview</td>
<td>Tuesdays &amp; Thursdays</td>
<td>1:00 –2:00 pm</td>
<td>12 May - 02 July</td>
<td>01 May</td>
<td>LMS-6279-1</td>
<td>Online live sessions with an instructor for those who have completed Russian 7. This course strengthens the concepts from Russian 7 and introduces new material in preparation for Russian 8. Upon completion, students can enroll in Russian 8. <strong>Prereq:</strong> Russian 7 completed or placement test results “Russian 8”.</td>
</tr>
<tr>
<td>Russian 10 Preview</td>
<td>Tuesdays &amp; Thursday</td>
<td>12:00 –1:00 pm</td>
<td>12 May - 02 July</td>
<td>01 May</td>
<td>LMS-6280-1</td>
<td>Online live sessions with an instructor for those who have completed Russian 9. This course strengthens the concepts from Russian 9 and introduces new material in preparation for Russian 10. Upon completion, students can enroll in Russian 10. <strong>Prereq:</strong> Russian 9 completed or placement test results “Russian 10”.</td>
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<tr>
<td>Course</td>
<td>Days</td>
<td>Times</td>
<td>Dates</td>
<td>Prereq</td>
<td>Description</td>
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<tr>
<td>Beginner Russian Conversation</td>
<td>Mondays &amp; Wednesdays</td>
<td>12:00 – 12:45 pm</td>
<td>11 May - 01 July</td>
<td>LMS-6281-1</td>
<td>Online live sessions with an instructor. This course helps beginner students develop conversation skills in Russian on various topics. Prereq: Russian 4 completed or placement test results “Russian 5”.</td>
<td></td>
</tr>
<tr>
<td>Russian LPE Preparation</td>
<td>Friday &amp; Thursday</td>
<td>11:00am – 1:00 pm</td>
<td>26 June and 02 July</td>
<td>LMS-6328-2</td>
<td>2 online live sessions with an instructor. Participants are introduced to the format and structure of the Russian LPE, including some practice exercises. Prereq: Russian 9 completed or at least 300 hours of instruction.</td>
<td></td>
</tr>
<tr>
<td>Reading News in Russian</td>
<td>Mondays &amp; Wednesdays</td>
<td>2:00 – 2:45 pm</td>
<td>11 May - 01 July</td>
<td>LMS-6283-1</td>
<td>Online live sessions with an instructor. This course helps intermediate/advanced students develop reading and discussion skills in Russian. Prereq: Russian 9 completed or placement test results “Russian 10”.</td>
<td></td>
</tr>
</tbody>
</table>
### SPANISH - ONLINE COURSES - GLOBAL SECRETARIAT

All online courses are currently FREE even for those eligible as “paying” students

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LIVE ONLINE SESSIONS (NEW YORK TIME)</th>
<th>DATE(S)</th>
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<th>DESCRIPTION, MODALITY AND PREREQUISITES</th>
</tr>
</thead>
<tbody>
<tr>
<td>First contact with Spanish</td>
<td>None</td>
<td>03 April - 02 July</td>
<td>02 July</td>
<td>LMS-6215-3</td>
<td>2-hour self-paced course without a teacher. For absolute beginners or for beginners who want to review a few basic topics. Very first steps in the Spanish language. Identify oral and written Spanish texts, recognize and pronounce Spanish words and build basic sentences in formal and informal situations in Spanish. <strong>Prereq:</strong> None.</td>
</tr>
<tr>
<td>Gustos y tiempo libre. UN Level I</td>
<td>None</td>
<td>21 April - 22 May</td>
<td>14 April</td>
<td>LMS-1860-21</td>
<td>4-hour self-paced course with a teacher. Express likes, interests and make suggestions. Practice the verb “gustar” and vocabulary related to leisure. <strong>Prereq:</strong> Spanish 2 and above.</td>
</tr>
<tr>
<td>Rutina en presente. UN Level I</td>
<td>None</td>
<td>21 April - 22 May</td>
<td>14 April</td>
<td>LMS-1859-22</td>
<td>4-hour self-paced course with a teacher. Practice the present tense and vocabulary related to daily routine. <strong>Prereq:</strong> Spanish 2 and above.</td>
</tr>
<tr>
<td>Ser y estar. UN Level I</td>
<td>None</td>
<td>21 April - 22 May</td>
<td>14 April</td>
<td>LMS-1964-20</td>
<td>4-hour self-paced course with a teacher. Use verbs “ser” and “estar” in different contexts such as giving general and specific information about people, expressing feelings, describing and locating places and activities, identifying characteristics, etc. <strong>Prereq:</strong> Spanish 3 and above.</td>
</tr>
<tr>
<td></td>
<td>None</td>
<td>27 May - 26 June</td>
<td>20 May</td>
<td>LMS-1964-21</td>
<td></td>
</tr>
</tbody>
</table>

**Note:** THIS IS THE ONLY OPTION AVAILABLE FOR ABSOLUTE BEGINNERS.
<table>
<thead>
<tr>
<th>Clase</th>
<th>Level</th>
<th>Descripción</th>
<th>Días</th>
<th>Prerrequisitos</th>
<th>Horario</th>
<th>LMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pasados en historias y biografías.</td>
<td>UN Level I</td>
<td>Use the past tenses pretérito indefinido and pretérito imperfecto in historical and biographical texts: conjugation and main usage differences in historical and biographical texts.</td>
<td>21 April - 22 May</td>
<td>LMS-2123-18</td>
<td>8-hour self-paced course with a teacher.</td>
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<td>14 April</td>
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<td>27 May - 26 June</td>
<td>LMS-2123-19</td>
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<td>20 May</td>
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<tr>
<td>Aconsejar en presente de subjuntivo.</td>
<td>UN Level II</td>
<td>Identify the situations that require giving some advice. Review the conjugation of the Present Subjunctive and some vocabulary about small incidents.</td>
<td>21 April - 22 May</td>
<td>LMS-2124-17</td>
<td>4-hour self-paced course with a teacher.</td>
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<td>14 April</td>
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<td>27 May - 26 June</td>
<td>LMS-2124-18</td>
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<td></td>
<td>20 May</td>
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</tr>
<tr>
<td>Cómo usar el gerundio en español</td>
<td></td>
<td>Learn how to use the -ing form in Spanish: 3 clear rules.</td>
<td>03 April - 02 July</td>
<td>LMS-3034-6</td>
<td>2-hour self-paced course without a teacher.</td>
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<td></td>
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<td></td>
<td>02 July</td>
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<tr>
<td>Cómo poner acentos en español</td>
<td></td>
<td>Learn the use of Spanish accents.</td>
<td>03 April - 02 July</td>
<td>LMS-3035-6</td>
<td>3-hour self-paced course without a teacher.</td>
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<td>02 July</td>
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<tr>
<td>Terminología económica</td>
<td></td>
<td>Learn to use the correct and most appropriate term when talking Economics.</td>
<td>03 April - 02 July</td>
<td>LMS-3036-5</td>
<td>1-hour self-paced course without a teacher.</td>
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<td>02 July</td>
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<tr>
<td>LPE online (autoaprendizaje)</td>
<td></td>
<td>Practice reading comprehension and Spanish grammar.</td>
<td>03 April - 02 July</td>
<td>LMS-2283-5</td>
<td>8-hour self-paced online course without a teacher.</td>
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<tr>
<td>Comprensión escrita y gramática</td>
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<td>02 July</td>
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<tr>
<td>LPE online (autoaprendizaje)</td>
<td></td>
<td>Practice listening comprehension and Spanish vocabulary.</td>
<td>03 April - 02 July</td>
<td>LMS-2284-5</td>
<td>8-hour self-paced online course without a teacher.</td>
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<tr>
<td>Comprensión oral y vocabulario</td>
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<td>02 July</td>
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<tr>
<td><strong>NUEVO. Preparación al LPE:</strong></td>
<td></td>
<td>15-hour online version of a face-to-face course. With a teacher. 90-min sessions on Zoom or another video conference tool. Strategies to improve grammar, vocabulary, speaking, listening and reading comprehension for the Spanish LPE.</td>
<td>Mondays 1:30 – 3:00pm</td>
<td>LMS-6293-1</td>
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<tr>
<td>Comprensión oral y escrita, gramática y vocab., expresión oral. Live online.</td>
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<td>27 April-29 June</td>
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<td>20 April</td>
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**Prerrequisitos:**

- Spanish 4 and above for the course Passados en historias y biografías.
- Spanish 5 and above for the course Aconsejar en presente de subjuntivo.
- Spanish 6 and above for the courses Cómo usar el gerundio en español, Cómo poner acentos en español, and Terminología económica.
- Spanish 9 for the courses La protección al LPE: Comprensión oral y escrita, gramática y vocabulario, expresión oral. Live online. and LPE online (autoaprendizaje) Comprensión escrita y gramática.
<p>| <strong>NUEVO. Preparación al LPE: Expresión escrita. Live online.</strong> | <strong>Wednesday</strong> | 29 April - 1 July | 22 April | LMS-6299-1 | 15-hour online version of a face-to-face course. With a teacher. 90-min sessions on Zoom or another video conference tool. Practice the writing part of the Spanish LPE. <strong>Prereq:</strong> Spanish 9. |
| <strong>NUEVO. Webinario. Sensibilización al uso del español inclusivo en cuanto al género</strong> | <strong>9:30 – 11:00 am</strong> | Friday 24 April | 17 April | LMS-6245-3 | 2-hour webinar (survey pre and post + webinar). Raise awareness and learn how to apply the UN Guidelines for gender-inclusive language in any communication. Understand what gender-inclusive language means and the difference is between “making gender visible” and “keeping it gender-neutral” in Spanish. <strong>Prereq:</strong> Spanish 6 and above. |
| <strong>Cómo usar el español de manera inclusiva en cuanto al género</strong> | <strong>Friday 05 June 9:30 – 11am (Optional)</strong> | 18 May - 05 June | 11 May | LMS-3374-6 | 4-hour self-paced activity with a teacher. Learn how to apply a diverse range of strategies in Spanish to ensure their communications are inclusive and non-discriminatory in accordance with UN Guidelines for Gender Inclusive Communications. <strong>Prereq:</strong> Spanish 8 ad above. |
| <strong>Formación de formadores (ToT). Capacitación para el personal para organizar un taller sobre el español inclusivo en cuanto al género</strong> | <strong>9:00 - 11:00am</strong> | Friday 19 June | 12 June | LMS-4014-7 | 2-hour webinar (survey pre and post + webinar). Learn how to organize and facilitate a workshop to raise awareness on what gender-inclusive language is and how to integrate related UN recommendations. <strong>Prereq:</strong> Spanish 9 and above. |
| <strong>Hablemos de igualdad de género (ODS 5)</strong> | None | 22 May - 02July | 15 May | LMS-2266-15 | 8-hour course with a teacher. Learn about Sustainable Development Goal #5 (Gender equality) in Spanish <strong>Prereq:</strong> Spanish 8 and above. |
| <strong>Hablemos de reducción de desigualdades (ODS 10)</strong> | None | 08 June - 03 July | 01 June | LMS 4013-4 | 6-hour course with a teacher. Learn about Sustainable Development Goal #10 (Reduce Inequalities) in Spanish <strong>Prereq:</strong> Spanish 8 and above. |</p>
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<tr>
<th>Course Description</th>
<th>Date</th>
<th>Time</th>
<th>Prerequisites</th>
<th>Prereq:</th>
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<tbody>
<tr>
<td>Hablemos de paz y justicia (ODS 16)</td>
<td>08 June - 03 July</td>
<td>01 June</td>
<td>6-hour course with a teacher. Learn about Sustainable Development Goal #16 (Peace, Justice and Strong Institutions) in Spanish.</td>
<td>Spanish 8 and above.</td>
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<tr>
<td>NUEVO. Club literario: Reading to develop pluricultural competence. Live online.</td>
<td>28 April - 07 July</td>
<td>21 April</td>
<td>Online version of a face-to-face course with a teacher. 90 minutes sessions on Zoom or another video conference tool. Develop the literary competence along with cultural, intercultural, discursive y metaphorical competences.</td>
<td>Spanish 8 and above.</td>
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<tr>
<td>NUEVO. Hablemos de desarrollo sostenible. Avanzado. Live online.</td>
<td>23 April - 25 June</td>
<td>16 April</td>
<td>Online version of a face-to-face course with a teacher. 90 minutes sessions on Zoom or another video conference tool. Conversation course on Sustainable Development matters, focused on developing fluency and expanding vocabulary.</td>
<td>for Spanish 8 and above.</td>
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<tr>
<td>Redacción eficaz: Creación de textos</td>
<td>22 April - 29 May</td>
<td>15 April</td>
<td>Teacher-led and with self-learning materials. Useful strategies and resources to improve your written texts in your workplace. Avoid repetitions and common mistakes and learn techniques to make a text more effective.</td>
<td>Spanish native or near-native speakers</td>
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<tr>
<td>Redacción eficaz: Cohesión de ideas</td>
<td>01 June - 10 July</td>
<td>25 May</td>
<td>Teacher-led and with self-learning materials. Useful strategies and resources to improve your written texts in your workplace. Techniques to improve relations between different units (sentences or paragraphs) of a text to be more logically and semantically consistent for the reader.</td>
<td>Spanish native or near-native speakers</td>
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<tr>
<td>Redacción eficaz: Claridad y precisión</td>
<td>Group session to be scheduled with the teacher</td>
<td>22 April - 29 May</td>
<td>15 April</td>
<td>LMS-2953-2</td>
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<tr>
<td><strong>Teacher-led and with self-learning materials.</strong> Useful strategies and resources to improve your written texts in your workplace. Correctly place graphic accents, use new-coined terms related to the UN Gender strategy, avoid repetitions and reduce ambiguity. <strong>Prereq:</strong> Spanish native or near-native speakers</td>
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[Check the UN Language Framework levels](#)