



## ONLINE COURSES AVAILABLE IN FRENCH



### Free access to the following products

#### Online course for beginner levels available in Inspira:

- |                                 |          |
|---------------------------------|----------|
| • First contacts in French*     | LMS-3058 |
| • Introduce yourself in writing | LMS-2682 |
| • Introduce yourself orally     | LMS-2683 |

#### Online courses for advanced levels available in Inspira:

- |   |          |
|---|----------|
| • Strategies for the written part of the LPE*                   | LMS-2495 |
| • Strategies for the oral part of the LPE*                      | LMS-2500 |
| • Préparation à l'EAL (épreuves de compréhension et de langue)* | LMS-1699 |
| • Preparation for the written part of the LPE                   | LMS-2493 |
| • Preparation for the oral part of the LPE                      | LMS-2494 |
| • LPE Webinaire (Q&R): 23/05/19 or 20/06/19                     | LMS-4016 |
| • Parlons de l'égalité des sexes!                               | LMS-3055 |
| • S'informer sur l'aide humanitaire (new)                       | LMS-3404 |

\*course self-paced without tutor



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TO REGISTER FOR THOSE COURSES, LOG IN TO INSPIRA:



inspira  
Human Resources Gateway

THERE ARE TWO OPTIONS :

- YOU DO NOT HAVE AN INSPIRA ACCOUNT, PLEASE GO TO :

<http://elearning.un.org>

ADDITIONAL INFORMATION ON PAGE 2 AND 3

- YOU ALREADY HAVE AN INSPIRA ACCOUNT, PLEASE GO TO :

<https://inspira.un.org>

ADDITIONAL INFORMATION ON PAGE 3



# FRENCH COURSES

## LANGUAGE AND COMMUNICATIONS PROGRAMME

YOU DO NOT HAVE AN INSPIRA ACCOUNT



GO TO <http://elearning.un.org>

### Step 1: Register for an account

1. Go to <http://elearning.un.org>

2. Click on **"Register now"** to create an account.

3. Enter all requested information. Wait for the User ID to be generated on the screen, choose a password easy to remember, and click on **"Register"**.

User ID will appear here.  
Please note it down for login to Inspira LMS.

4. A confirmation page will appear. After noting down your User ID and Password, click on **"Return to sign in page"**.

You have been successfully registered as a user 'lms.abc.abc'.

Note down the User ID and Password you entered. This information will also be mailed to you shortly.

If you have any questions regarding your registration, please contact Inspira Support Centre.

Return to Sign in page

### Step 2: Request access to see our courses

1. Go to <http://elearning.un.org> and enter User ID and Password to login. For an account created before 4 December 2016, please add "LMS." before your user name.

! Can't log in? Click on "Forgot User ID" and/or "Forgot Password". Enter the requested information and check your e-mail.

2. Click on **"Main Menu"** - **"My Learning"** - and then **"Request for Learning"**.
3. Click on the search symbol to see the Learning Type categories.
4. Click on **"NY Language Course"** and then choose your UN Entity from the drop-down menu.
5. After selecting your UN Entity, two more items will appear on the screen. Check that if your email listed is correct. Enter your index number if you have one. Leave it blank if you don't have one. Click on **"Submit Request"**.
6. Check for your confirmation e-mail and click the link in the message.

7. Click on **"Submit Confirmation"**.

**Done!** You can search and register for courses by following the instructions below.

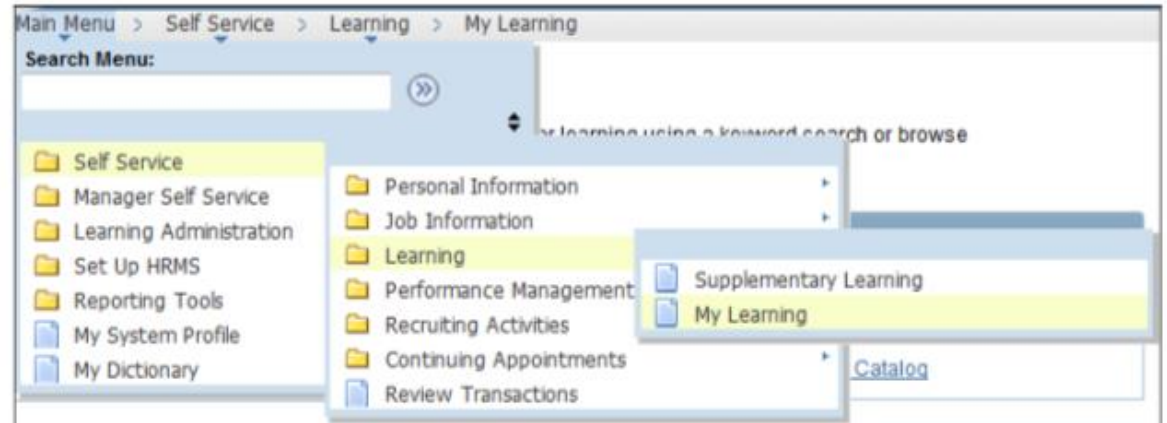
YOU HAVE AN INSPIRA ACCOUNT



<https://inspira.un.org>



► Go to Main Menu > Self Services > Learning > My Learning



This directs you to your personal learning page, with the following 4 key features:

1. **My Learning Tools:** overview of your learning history by date and completion status (under the 'All My Learning' tab)
2. **Search the Catalog:** overview of the current available courses on inspira LMS

in the box 'Search the Catalog' type the LMS code.  
For example, **2682**  
and it will go directly to the registration page. Then, click 'Enroll'.

### Search Catalog

#### Basic Search

Search the Catalog: 2682

Search All

[Browse Catalog](#)

Search Results:

Previous Next

Results 1 - 1 of 1 for 2682

[Introducing oneself in French - Writing \(online for beginners\) \(LMS-2682\)](#)

[Enroll](#)

10-hour online French course with a tutor focused on how to introduce yourself in writing for basic level participants to be completed in a 6-week time frame. LMS-2682