



United Nations

LANGUAGE AND  
COMMUNICATIONS  
PROGRAMME



## O3L: Online Language Learning Licenses

### Purchasing Information

#### How to purchase licenses Online Language Learning Licenses?

Online language learning licenses (O3L) are available for purchase via Umoja. For details of prices, contract numbers and contact persons, refer to the information on pages 2 and 3. For any questions about this process, please contact **Myriam Mugica** from Language and Communications Programme, current **Online Language Learning Licenses focal point**.

**Please follow the sequence to make your order (steps 1, 2 & 3) and, simultaneously, collect information on your licensees to deliver to the vendor to effect registration (step 4).**

- 1) Request approval from the LCP via e-mail at [mugica@un.org](mailto:mugica@un.org)
- 2) After receiving approval, raise a shopping cart in Umoja using the contract number contained herein
- 3) Using the Excel spreadsheet, *O3L Data for Enrolment*, assemble the user information for your staff members.
- 4) Once the purchase order is created and the Enrolment spreadsheet is completed, **please send both directly to the vendor contact listed on the next page [with mugica@un.org in copy](mailto:mugica@un.org).**
- 5) Then, the provider will contact the students directly with the log-in information.

## Arabic

Vendor contact: Carl Taylor [carl.taylor@pendragoned.co.uk](mailto:carl.taylor@pendragoned.co.uk)

Provider Name	BP No.	Contract Number	Umoja ID	Contract Manager	Average per License
Pendragon Educational Publisher	1110081580	PD/C0087/17	4700011650	Felipe Martin Sarachaga	155 USD

## Chinese

Vendor contact: Jonathan Yoyo [jonathan.z@yoyochinese.com](mailto:jonathan.z@yoyochinese.com)

Provider Name	BP No.	Contract Number	Umoja ID	Contract Manager	Average per License
Yoyo Chinese	N/A	N/A	N/A	Felipe Martin Sarachaga	Pro Bono

## English

Vendor contact: Mark Roberto [mark.roberto@EF.com](mailto:mark.roberto@EF.com)

Provider Name	BP No.	Contract Number	Umoja ID	Contract Manager	Average per License
EF Language Learning Solutions	1110027678	PD/C0088/17	4700011639	Felipe Martin Sarachaga	130 USD

## French

Vendor contact: Xavier Le Cam  
[xavier.lecam@institutfrancais.es](mailto:xavier.lecam@institutfrancais.es)

Provider Name	BP No.	Contract Number	Umoja ID	Contract Manager	Average per License
Institut Français	1300005722	PD/C02015/2016	4700010746	Felipe Martin Sarachaga	110 Euro

## Russian

Provider Name	BP No.	Contract Number	Umoja ID	Contract Manager	Average per License
<b>Pending</b>					

## Spanish

Vendor contact: Bertha Rocafort Lasheras  
[adny@cervantes.org](mailto:adny@cervantes.org)

Provider Name	BP No.	Contract Number	Umoja ID	Contract Manager	Average per License
Institut Cervantes	1300005718	PD/C0216/16	4700010747	Felipe Martin Sarachaga	63 USD