



Human Resources Factsheet

UMOJA USERS

Mobility Allowance

For Staff



Who

UN Secretariat staff members in the Professional and above and Field Service categories, and internationally recruited General Service staff members may be entitled to this allowance. Eligible staff members must hold a fixed term or continuing appointment, have had five years' consecutive service or more (without a break in service) in the United Nations or another organization of the UN common system and have served for a period of one year or longer in different duty stations.

Provided you have completed five years' consecutive service, for staff serving:

- At duty stations in categories A to E, the mobility allowance is payable from the second assignment of one year or longer
- At duty stations in category H, the mobility allowance is payable from the fourth assignment and only if the staff member has had two or more assignments, each for a period of one year or longer, at duty stations in categories A to E.



What

The mobility allowance will vary depending on your level, family status (with or without dependants) and the number of geographic moves you have undertaken for periods of at least one year particularly to category A to E duty stations. Note that the allowance will cease after 5 years in the same duty station (see the 'When' section below.)

>Open ST AI 2011/6 (further details provided in the annex).



Why

The mobility allowance is provided by the Organization to encourage staff members to move geographically and develop their careers through service in field duty stations where the Organization requires the skills and knowledge of an experienced and dynamic workforce.



When

The mobility allowance is provided to staff each month through the payroll system for a period of five years in the same duty station.

LINKS



FAQs



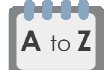
HR
Handbook



Work Life
Events



Help



Glossary

KEY REFERENCES

- **Staff Rule 3.13 – Mobility allowance**
- **ST/AI/2011/6 and ST/AI/2011/6/Amend.1 – Mobility and hardship scheme**

Disclaimer: This factsheet is intended for informational purposes only. The UN Staff Rules and Regulations Administrative Instructions are the authoritative documents on this topic. Please note that this is an advance copy and all links and references listed are not yet available.

Where*

*as applicable



Offline



Other
Systems

Although eligible staff members do not need to take any action to receive the mobility allowance, you should always ensure that you keep your personal information up-to-date in the Employee Self Service (ESS) portal in Umoja.

1.
2.
3.

How*

*To be confirmed
against the
deployment of
Umoja

Your HR Partner(s) (Personnel Office / HR Officer) will ensure the accuracy of your mobility data as you change assignments and duty stations.

If Umoja has been deployed at your duty station (otherwise refer to your local HR Office), the HR Partner will receive a notification from Umoja to activate your 'mobility indicator' once you have met the eligibility criteria specified for this allowance.

The mobility allowance will be calculated in Umoja based on the mobility indicator and your profile and you will receive a monthly allowance which will also be shown on your e-payslip.

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