

Pre-Retirement Seminar, session 1

Wednesday 23 May 2018
Location: Conference Room 4

- 09:00 – 09:15** **Opening Remarks - Office of Human Resource Management (OHRM)**
Ms. Doretta Miraglia, Deputy Director, Human Resource Service
- 09:15 – 09:45** **UN After - Service Health and Life Insurance (ASHI)**
Ms. Sharon Lawrence, Accounts Division / Insurance & Disbursement Service
Ms. Ericleide Laba, Accounts Division / Insurance & Disbursement Service
Ms. Claudia Alexandre, Accounts Division / Insurance & Disbursement Service
- 09:45 – 10:15** **Immigration**
Ms. Rula Eid-Greco, Visa Committee and Immigration Service
- 10:15-10:30** **Break**
- 10:30-11:00** **Repatriation Shipment**
Mr. Eric Ganz, Shipments Unit, Travel and Transportation Section
- 11:00-11:30** **HR Separation Procedures**
Mr. Patrick Cruz, HR Officer, HR Services
Ms. Lucy Ortiz, HR Officer, HR Services
- 11:30- 11:45** **Break**
- 11:45-12:30** **Tax**
Mr. Jay Pozenel, Director, General Legal Division, Office of Legal Affairs
- 12:30-12:45** **Closing Session 1**

Pre-Retirement Seminar, session 2

Thursday 24 May 2018
Location: Conference Room 4

- 09:00 – 09:15** Opening/Welcome
- 09:15 – 10:00** Retirement Issues - Association of Former International Civil Servants (AFICS)/NY
Mr. John Dietz, President AFICS/NY
- 10:00 – 11:00** United Nations Joint Staff Pension Fund - (UNJSPF)
Ms. Carolyn Kaiser, Chief Risk Management and Technical Analysis Unit, UNJSPF
Ms. Christine Höfer, Chief Client Services and Records Management & Distribution Section, UNJSPF
- 11:00 - 11:15** Break
- 11:15 – 1:00** United Nations Joint Staff Pension Fund - (UNJSPF)
Ms. Carolyn Kaiser, Chief Risk Management and Technical Analysis Unit, UNJSPF
Ms. Christine Höfer, Chief Client Services and Records Management & Distribution Section, UNJSPF
- 1:00- 1:15** Closing Session 2