Guidance on Umoja Employee Self-Service Access

Some staff members may experience performance issues when attempting to fill out Employee Self Service forms and pages such as Annual Declaration, Dependency update, Personal Information, Rental subsidy etc.

Accessing ESS using the self-service link (https://selfservice.umoja.un.org/) is prone to browser compatibility issues because it uses your local browser which could be a version higher or lower than what Umoja portal is compatible to.

We recommend the use of Citrix VPN option (https://login.umoja.un.org/) which uses a browser centrally managed by OICT team for guaranteed compatibility. To access and complete ESS forms using this option, follow steps below;

2. If prompted to install Citrix, select “Skip to log on” as shown
3. Select “Umoja Production”
4. Then select ‘Umoja Production’ to access your Employee Self Service page, then proceed per instructions provided in the quick reference guide available in https://umoja.un.org/content/ess-mss