

## Regular Courses

COURSE	SCHEDULE OPTIONS		PREQ	INSPIRA CODE
LEVEL 1	Tue/Thu	12:00-1:30pm	None	LMS-2641
LEVEL 2	Mon/Wed/Fri	1:00-2:00pm	Level 1	LMS-2642
LEVEL 3	Mon/Wed/Fri	12:00-1:00pm	Level 2	LMS-2643
LEVEL 4	Tue/Thu	5:30-7:00pm	Level 3	LMS-2644
LEVEL 5	Mon/Wed/Fri	1:00-2:00pm	Level 4	LMS-2645
LEVEL 6	Mon/Wed/Fri	2:00-3:00pm	Level 5	LMS-2646
LEVEL 7	Mon/Tue/Thu	12:00-1:00pm	Level 6	LMS-2647
LEVEL 9	Mon/Wed/Thu	2:00-3:00pm	Level 8	LMS-2649

## Specialized Courses (as a continuation of regular courses)

COURSE	DESCRIPTION	DAY-TIME	PREQ	INSPIRA CODE
Refresher I	Designed to reinforce students' reading, listening, writing, and speaking skills after the regular courses, and prepare for the advanced-level courses.	Tue/Thu 5:30-7:00pm	Level 9	LMS-2713
Advanced I	Designed for further reinforce students' reading, listening, writing, and speaking skills. Lowest level of the advanced-level courses.	Tue/Thu 2:00-3:00pm	Level 9	LMS-2717
Advanced II	Designed for further reinforce students' reading, listening, writing, and speaking skills. Intermediate level of advanced-level courses.	Tue/Thu 1:00-2:00pm	Level 9	LMS-2718
Advanced III	Designed for further reinforce students' reading, listening, writing, and speaking skills. Highest level of advanced-level courses.	Tue/Thu 12:00-1:00pm	Level 9	LMS-2719

## Online Courses

COURSE	DESCRIPTION	DAY-TIME	PREQ	INSPIRA CODE
Grammar Review	Basic, intermediate and pre-advanced-level grammars are presented in a systematic way with written notes and exercises. Class meet three times through the term via WebEX. When class don't meet, learning tasks are completed via Moodle, emails, or other online platforms.	To Be Determined (three times via WebEx)	Level 3	LMS-2733

## Specialized Courses (focused on particular skills)

COURSE	DESCRIPTION	DAY-TIME	PREQ	INSPIRA CODE
Basic Conversation	Designed for students who have taken at least 3 levels of Chinese and wish to improve their conversation skills up to Level 5.	Wed 5:30-7:00pm	Level 3	LMS-2726
Intermediate Conversation	Designed for students who have taken at least 6 levels of Chinese courses and wish to improve conversation skills up to Level 9.	Tue/Thu 1:30-2:30pm	Level 6	LMS-2665
Chinese Through Multimedia	Designed to teach Chinese through various media materials, such as the Internet, TV, radio, newspaper and magazines.	Fri 1:00-2:00pm	Level 5	LMS-2722
Chinese Characters	Designed to focus on the analysis of Chinese characters, beginning with basic characters, followed by compound characters, and then words and phrases.	Fri 2:00-3:00pm	None	LMS-2724
Chinese Classical Literature	This class will introduce and discuss masterpieces of Chinese classical literature from Zhou Dynasty to the Republic period. Class will be taught in both English and Chinese.	Mon/Wed 12:00-1:00pm	None	LMS-3033
Chinese Calligraphy	Chinese calligraphy fully embodies the unique beauty of the Chinese script. This skill-oriented course introduces students to Chinese calligraphy in its artistic, cultural & historical contexts.	Wed 5:30-7:30pm	None	LMS-2731

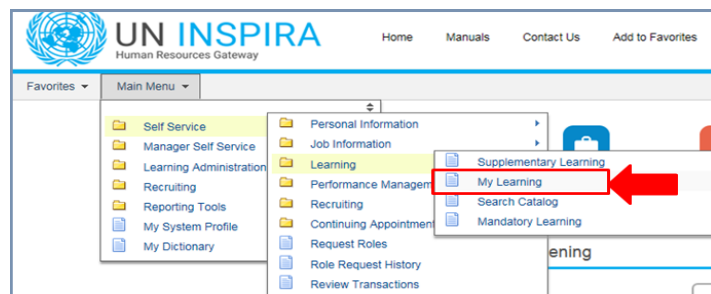
## Online Courses (continued)

COURSE	DESCRIPTION	DAY-TIME	PREQ	INSPIRA CODE
Guided Self-Study Clinic I	Focused on the challenging area of Chinese pronunciation (consonants, vowels, tones, intonation). Students will receive targeted materials and tasks, as well as synchronous assessment and feedback sessions with the instructor.	To Be Determined with Students	None	LMS-3180
Guided Self-Study Clinic II	Focused on the challenging area of vocabulary building and retention.	To Be Determined with Students	None	LMS-3181
Guided Self-Study Clinic III	Focused on the challenging area of Chinese literacy (reading and writing/typing).	To Be Determined with Students	None	LMS-3182

## How to register— UN Staff members

**IMPORTANT:** The following instructions are for UN Staff Members only. If you are not a UN staff member, please see the registration instructions in our site: <https://hr.un.org/page/registration>

1. Log into INSPIRA <https://inspira.un.org>
2. Click **Main Menu** (below the UN logo) **Learning—Self-Service—My Learning**.



3. Now you can search the catalog by typing in the box **the first 4 digits of the course LMS Code** (available in the course schedule), or **the course name** or **placement** (for placement tests), and then click **Search**.

4. Click **Enroll** on the right of the course (or placement test) you want.

Activity Code	Location	Type	Start Date	
LMS-1132-18	United States, New York	Live Classroom Instruction	18/04/2016	<a href="#">View Details</a> <a href="#">Enroll</a>

5. Upload the PDF documents requested (copy of your UN pass, letter from supervisor, etc.).

6. Check the **box** and click **Submit Enrolment**. Your application will be reviewed before your enrolment is confirmed (you should receive a confirmation e-mail later on).

## Chinese

### Language & Communication Skills



United Nations

The United Nations Language & Communications Programme

*For Multilingualism and Career Development*

**Ms. Zhuting Chang**

Chinese Head Teacher  
zhuting.chang@un.org

General Questions: [learning@un.org](mailto:learning@un.org)

#### Who can take a language course?

UN staff; delegates of Permanent Missions and Observer States; staff members of UNDP, UNICEF, UNFPA and UNOPS in New York; retired staff; spouses of staff and delegates. Check full list of who can take courses - free or for a fee: <https://hr.un.org/page/eligibility>

**Fall term:** 1 Oct.—11 Dec., 2018  
**Class registration:** 26 Jun.—18 Sept., 2018

**Classrooms are located** in the United Nations Learning Centre, 3rd basement of the General Assembly Building.

#### How can I get registration help?

Visit our Registration Help Clinics:

Tuesday, 11:30am-1:15pm  
Wednesday, 1:30-3:30pm  
26 June—18 September  
**in Computer Room B of the Learning Center (NL3B)**

#### Do I need to take a placement test?

**No**, if you are a pure beginner. Or, if you're a higher-level learner with a recent diploma or test score showing your proficiency, write a comment and/or 'add attachment' with related documentation when registering for each course.

**Yes**, if you are a new student with background of the language, OR if you took a break from courses for 2+ terms.

**Chinese Placement Exams** are administered online. Register with **LMS-2650**. You will receive an email with instructions to complete the test.

For more info, visit us at <https://hr.un.org/language-programmes-unhq>