



Blue Line Registration Guidelines

To explore the full range of courses and resources available to you, please begin your registration process as below:

Step 1: Sign up for the Blue Line through the <u>UN Secretariat's dedicated registration page on the</u> <u>UNSSC website</u>.

1. Open the link above and click on the "Sign up" button at the top of the page.

2. Once the "UN Secretariat Corporate Subscription to the Blue Line" offering is added to your cart, click on the "Submit registration" button on the bottom right corner.

3. If you have registered for other UNSSC offerings in the past and already have an account on the UNSSC website, use the "Log in" section on the left. Otherwise, please create a UNSSC account as a new user by entering your UN email address and selecting a password on the right.

As a new user you will need to:

- · Fill in your personal information (use your UN email address)
- · Fill in your professional information, including the name of your organization
- · Write your motivation statement
- · Complete checkout

If you log in with an existing UNSSC account, you will be redirected to the last two steps above.

Step 2: Log into the Blue Line platform.

Once your registration is complete, you will receive 2 emails:

· A confirmation of your registration for the offering

• An email from the Blue Line team with your credentials and a link to log into the Blue Line platform here: <u>https://blueline.unssc.org/login/index.php</u>

*** If you do not received either of these emails within an hour, please make sure to check your spam folder.

Step 3: Enjoy your learning journey!

Once have logged into the Blue Line platform, you can start exploring the learning opportunities available to you.

Log in page - start learning: https://blueline.unssc.org/login/index.php

Useful information: The Blue Line | UNSSC | United Nations System Staff College

In case you experience any technical difficulties during the registration process or have questions throughout, please reach out directly to the Blue Line team at <u>emc@unssc.org</u>.