

## HOW TO PRINT YOUR LPE CONVOCATION LETTER

Login into Inspira using your User ID and password.

Go to **Main Menu** and click on **My Learning**.

Under **My Learning Activities**, click **Print**

Navigation: Favorites | Main Menu > Self Service > Learning > My Learning

### My Learning

You can view five of your most current activities. You can search for learning using a keyword search or browse catalog by selecting the corresponding link.

**My Learning Tools**

- [All My Learning](#)
- [Pending Fee](#)

**Search Learning Catalog**

Select Search Category: All

Search the Catalog:

[Search](#) [Browse Catalog](#)

| Title  | Type | Status   | Date       | Start | Pending Fee | Document              |
|--|------|----------|------------|-------|-------------|-----------------------|
| <a href="#">Language Proficiency Examination - ARABIC</a>  | Exam | Dropped  | 28/05/2015 |       |             | <a href="#">Print</a> |
| <a href="#">Language Proficiency Examination - FRENCH</a>  | Exam | Enrolled | 03/06/2015 |       |             | <a href="#">Print</a> |
| <a href="#">Language Proficiency Examination - ENGLISH</a> | Exam | Enrolled | 08/06/2015 |       |             | <a href="#">Print</a> |